How to Enter Emergency and Missing Person Contact Information in Self Service

1. Go to NDSCS homepage at www.ndscs.edu and select Campus Connection.

Note: If you have not already claimed your NDUS account you will need to view the instructions on the right side of the Campus Connection screen. If you are having difficulty logging into the Campus Connection please call the NDSCS IT Service Desk at 701-671-3333, office hours are Monday – Friday from 7:45 am to 4:45 pm during the academic year and Monday – Thursday from 7:45 am to 4:45 pm and Friday from 7:45 am to 3:00 pm during the summer. If you need assistance after business hours please contact the NDUS Help Desk 24 hours a day at 1-866-457-6387.
2. Log into Campus Connection.

3. Select Self Service from the Main Menu.
4. Select On-Campus Housing from the Self Service menu.

5. Select ND State College of Science and click Submit.

On-Campus Housing

Please select a campus from the list below:

- Bismarck State College
- Dakota College at Bottineau
- Dickinson State University
- Lake Region State College
- Mayville State University
- Minot State University
- ND State College of Science
- North Dakota State University
- University of North Dakota
- Valley City State University
- Williston State College

Continue
6. Login a second time using your Campus Connection Username and Password.
7. Select Update Information under the Personal Information tab at the top of the screen.
8. Select the Term you are currently enrolled in and click the Submit button.

9. Fill in the information for your emergency contact and missing person contact and hit the Submit button.

If you have any questions, please call Residential Life at 1-800-342-4325 ext. 32224 or 701-671-2224.