

How To Complete Your Room Condition Report

Go to NDSCS homepage at www.ndscs.edu and select CampusConnection.

NDSCS
NORTH DAKOTA STATE COLLEGE OF SCIENCE

Search NDSCS search options

NDSCS Online **CampusConnection** Email Alumni/Foundation Athletics Training & Business

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Log into CampusConnection.

NORTH DAKOTA UNIVERSITY SYSTEM

Campus Solutions Log In
NDUS Campus Solutions requires authentication using your NDUS identifier.

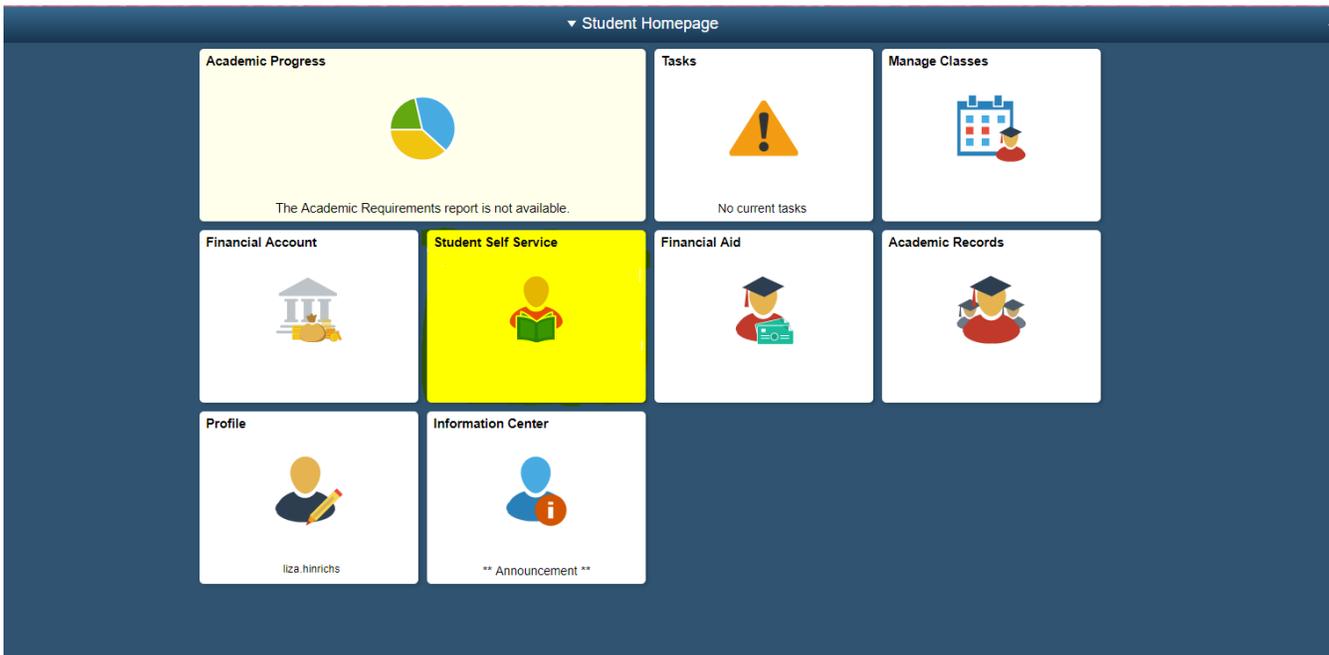
User ID

Password

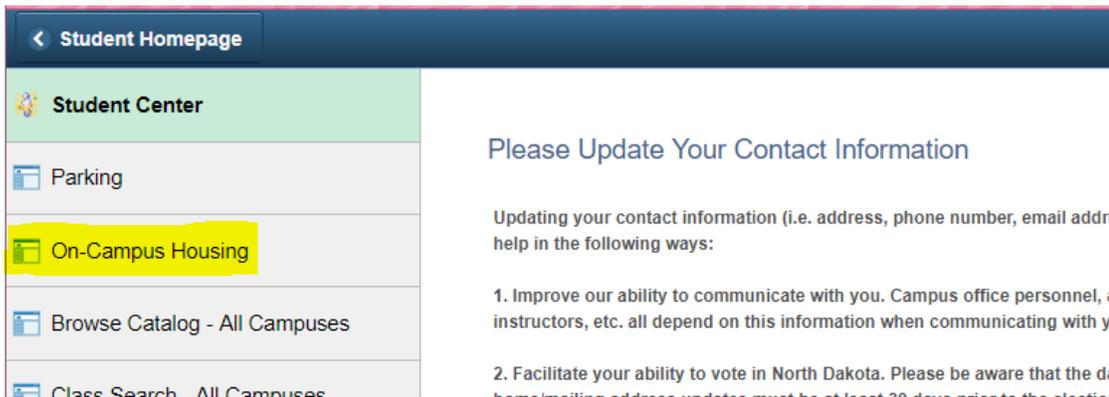
I agree to the terms of the [User Agreement](#)

Trouble Logging In?
If you are experiencing any difficulties getting logged into the system, please use the links below.

Select Self Service



Select On-Campus Housing



Follow the instructions on the screen, or select Continue

On-Campus Housing

ATTENTION: If you receive an error message at any time during the apply online process, please follow the steps below to enable cookies:

Click the link for the browser you are using; it will open in a new tab.

- [iOS - Safari, Chrome, Atomic, and Dolphin](#)
- [Firefox](#)
- [Google Chrome](#)
- [Internet Explorer](#)
- [Microsoft Edge](#)
- [Safari](#)

Continue

Select ND State College of Science, and Continue

Once you select your campus, you will be directed to login again using your campus credentials.

<input checked="" type="radio"/> Bismarck State College	<input checked="" type="radio"/> ND State College of Science
<input type="radio"/> Dakota College at Bottineau	<input type="radio"/> North Dakota State University
<input type="radio"/> Dickinson State University	<input type="radio"/> University of North Dakota
<input type="radio"/> Lake Region State College	<input type="radio"/> Valley City State University
<input type="radio"/> Mayville State University	<input type="radio"/> Williston State College
<input type="radio"/> Minot State University	

Log in using your CampusConnection Username and Password



Please login to Housing Self-Service using your Campus Connection Username and Password.

Username:

Password:

NOTICE: If you are having trouble logging in, please contact the NDUS Help Desk for further assistance.

[NDUS Help Desk](#)

At the top of the screen, select More Tasks

The screenshot shows the top navigation bar of the N*SCS system. The logo on the left reads "N*SCS THE SCIENCE OF SUCCESS North Dakota State College of Science". The navigation menu includes "Home", "Applications and Forms", "Personal Information", and "More Tasks...". The "More Tasks..." option is highlighted in yellow. Below the navigation bar, there is a user profile section with a cartoon avatar of a cat wearing a red scarf and a striped shirt, and three blacked-out lines representing the user's name. Below the profile is a red banner with a white information icon and the text "Messages". Underneath the banner, it says "There are no important messages."

Select Room Condition Report

This screenshot shows a close-up of the "More Tasks..." dropdown menu. The menu is open, and the option "Room Condition Report" is highlighted in yellow. The background shows the navigation bar with "Home", "Applications and Forms", "Personal Information", and "More Tasks...".

Select Sign Off

The screenshot shows the "Room Condition Reports since SCS Summer 2019" section. At the top, there is a checkmark icon and the text "Room Condition Reports since SCS Summer 2019". Below this, there is a report entry for "Walton 103 (Check In)". The report details are: "Inspected: 1/23/2019 1:42 PM", "Response Submitted: (none)", and "Response Required by: 4/07/2019". At the bottom of the report entry, there is a yellow button labeled "Sign Off".

Review the condition of the items in your room

✓ RCR - Check In
Walton 103
SCS Fall 2019

Important Information Regarding Online Room Condition Reports

It is very important for you to carefully review the condition of your room and its contents. It is expected that you will maintain your room's condition and report any maintenance issues as they arise.

Any discrepancies between the condition listed below and what you believe is the true condition of the item should be noted in the comments section at the bottom of the page.

Once you submit this report, you must notify a housing staff member in order to make changes.

Bedroom AC/Heat Register

Condition: *Used - normal wear and tear but no repairs needed*

Last Checked: *November 16, 2018*

Notes:

Bedroom Bulletin Board

Condition: *Used - normal wear and tear but no repairs needed*

Last Checked: *November 16, 2018*

Notes:

At the bottom of the page, choose to agree or not agree with the condition report, and type any comments or work order requests you would like in the box

- I agree with the condition of my room as listed above.
- I DO NOT agree with the condition of my room as listed above.

If you do not agree with the condition as listed above, please provide detailed comments below on the items you wish to have re-evaluated.

Example: Towel bar is loose

Please sign your name in the box provided.

Sign your name in the box, and submit!

Please sign your name in the box provided.

Wildcat
Willie

[Clear](#)

Submit My Room Condition Report