How To Complete Your Room Condition Report

1. Go to NDSCS homepage at www.ndscs.edu and select Campus Connection

2. Log into CampusConnection
3. Select Self Service

4. Select On-Campus Housing
5. Follow the instructions, or select Continue

On-Campus Housing

ATTENTION: If you receive an error message at any time during the apply online process, please follow the steps below to enable cookies:

Click the link for the browser you are using; it will open in a new tab.

- iOS - Safari, Chrome, Atomic, and Dolphin
- Firefox
- Google Chrome
- Internet Explorer
- Microsoft Edge
- Safari

6. Select ND State College of Science, and Continue

Once you select your campus, you will be directed to login again using your campus credentials.
7. Log in using your CampusConnection username and password

![Login Screen]

*Please login to Housing Self-Service using your Campus Connection Username and Password.*

- **Username:**
- **Password:**

**Login**

**NOTICE:** If you are having trouble logging in, please contact the NDUS Help Desk for further assistance.

[NDUS Help Desk](#)

© 2020 © Adirondack Solutions, Inc. - The Housing Director Self-Service v4.0

8. On the left side of the screen, select RCR/Damages
9. Then click Room Condition Reports

10. Click on the pencil icon to the right of your housing assignment

11. Review the condition of the items in your room
12. Use the text box to report anything you would like noted about the condition of your space.
13. Type your name on the line, or select the signature pad option and sign.
14. Submit!