

COOPERATIVE EDUCATION REQUIRED FORMS FOR GRADE



Final Paperwork:

To guarantee you earn your full grade/credit for completing your Cooperative Education experience, be sure to turn in the following as soon as you return to campus:

- the attached evaluation
- proof of hours worked (example: final paystub)
 - 324 hours for 2 credits

Employer Evaluation:

If you would like a copy of the employer's evaluation, please see the contact information below.

For more information contact:

Student Success and Career Services
Student Success Center; Old Main
800 Sixth Street North
Wahpeton, ND 58076
Phone/Text: (701) 671-3000
Fax: (701) 671-2315
E-mail: NDSCS.CareerServices@ndscs.edu
<http://www.ndscs.edu/careerservices>

Cooperative Education Student Evaluation

Date: _____

Name of Co-op Student _____ ID# _____

Name of Employer _____ City _____

Semester of Co-op _____ Major _____

1. How prepared were you for the job duties assigned to you during your co-op experience?

- The job duties seemed too easy for me.
- I had the right amount of skills needed to complete my job duties.
- The job duties were too challenging based on my skill set.

2. What three (3) skills did the co-op experience help you develop?

3. What three (3) skills do you want to improve based on your co-op experience?

4. What three (3) things did you do well during your co-op experience?

5. As a result of completing your co-op experience (check all that apply):

- I gained valuable experience related to my future career.
- I have a better understanding of the day-to-day responsibilities related to my future career.
- I have a better understanding of the expectations in my chosen field.
- I will be a better employee after graduation.

6. Did this co-op experience influence your career/education plans? If so, how?

7. If given the opportunity, would you continue working for the company/organization?

- Yes No

8. How did you locate employment for your cooperative education experience?

- With help from Student Success and Career Services (in person or through online job posting site)
- With help from an instructor
- Through a friend or family member
- Through an advertisement
- Other, please explain: _____