GETTING STARTED
YOUR NEXT STEPS TO NDSCS ONLINE

WELCOME TO NDSCS ONLINE
NDSCS faculty and staff are committed to your success both inside and outside the classroom.

This guide will help you NAVIGATE THE STEPS leading up to REGISTRATION for classes, so please review the information carefully. If you have any questions, let us know. We’re here to help!

QUESTIONS?
701-671-2347 or 800-342-4325, ext. 3-2347
NDSCS.Distance.Ed@ndscs.edu

NEW STUDENT CHECKLIST
- Apply for financial aid
- Become familiar with your estimated costs
- Activate your online services
  - Claim your NDUS account
  - Activate your NDSCS account
  - Access your NDSCS email
- Schedule a placement test, if needed
- Submit final transcripts, if needed
- Contact your advisor
- Register for classes online
- Purchase textbooks
- Review Blackboard Student Orientation

REMINDER
If you are currently enrolled in high school or college you must submit a final transcript when your courses are completed. Final transcript(s) should include graduation and/or course details. Failure to provide a final transcript(s) will prevent financial aid from being disbursed as well as prevent future registration.

NDSCS accepts electronic transcripts from services such as eTranscript, Parchment, Naviance, National Student Clearinghouse, and Docufide. If those services are not available, send official transcripts to:

NDSCS Enrollment Services
800 6th Street North, Wahpeton, ND 58076

800 6th Street North
Wahpeton, ND 58076
NDSCS.edu/Online
FINANCIAL AID OVERVIEW

NDSCS makes paying for college affordable with both federal financial aid and scholarships available. We’re here to help you understand your options and to make it a smooth process for all students.

APPLY FOR FEDERAL FINANCIAL AID

1. Apply for a Federal Student Aid ID (FSA ID) with the U. S. Department of Education for both parent and student at studentaid.gov. The FSA ID allows the student and parent to sign applications and promissory notes electronically.

2. Complete the Free Application for Federal Student Aid (FAFSA) as soon as possible after October 1 of each year at studentaid.gov. Once completed you will receive an e-mail within five to seven days from the Department of Education.

3. If you are selected for verification, the NDSCS Financial Aid office will request a copy of your income tax information and a verification worksheet. Find the verification worksheets at NDSCS.edu/FinancialAid and click on the ‘Forms’ link.

4. Once you receive your financial aid award e-mail notice, accept or decline your financial aid award through CampusConnection.

5. If you are accepting a student loan for the first time, you must complete the entrance loan counseling session and a Master Promissory Note. Students can do this at any time at studentaid.gov.

6. Determine if you need additional resources in addition to the financial aid offered to you. Estimate your costs at NDSCS.edu/Paying-for-College and look at Alternative Loans at NDSCS.edu/Available-Loans.

FINANCIAL AID QUESTIONS

WAHPETON 701-671-2207
NDSCS.Fin.Aid@ndscs.edu

SCHOLARSHIPS

Unlike loans, scholarships never have to be paid back. They are a great way to help pay for college. Scholarships are available from a variety of sources; therefore, you need to be resourceful and initiate the process early each year.

If you completed the scholarship portion of the admission application you will automatically be admitted to NDSCS. You will receive an e-mail within five to seven days from the Department of Education.

If you are required to take the ACCUPLACER test, it’s important to schedule the exam prior to registering for classes as the result can impact your recommended courses.

To help ensure student success, NDSCS uses qualifying exam scores to place students in English and math courses. Qualifying exams may include ACT or SAT college entrance exams or the ACCUPLACER test. You may be required to take the ACCUPLACER test if:

- ACT or SAT was never taken or official scores have not been received by NDSCS;
- ACT or SAT official scores are more than five years old;
- You have never taken any college-level English or math courses.

If you are required to take the ACCUPLACER test, it’s important to schedule the exam prior to registering for classes as the result can impact your recommended courses. More information about course placement and ACCUPLACER testing is available at NDSCS.edu/TestCenter.

Call 701-671-2256 or 800-342-4325, ext. 3-2256 or email NDSCS.StudentSuccess@ndscs.edu to schedule your testing appointment.

BOOKSTORE

Order books for your online classes as well as other merchandise at NDSCSbookstore.com. Several classes also require access codes which will be bundled with the textbook.

BOOKSTORE QUESTIONS 701-671-2125 or 800-342-4325 ext. 3-2125

FERPA

FERPA was enacted to protect the privacy of educational records, to establish the right of students to inspect and review their education records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students who wish to release certain information to their family or another third party must complete and submit the FERPA Release Form to NDSCS Enrollment Services. To see more about FERPA and find a link to the form, visit NDSCS.edu/Privacy.