



TO: Faculty & Staff
FROM: Brittney Myhra
DATE: July 2, 2025
SUBJECT: Motor Pool Rates

North Dakota State Fleet has issued new motor pool rates. As of July 1st, 2025, the new rates listed below will be used.

MOTOR POOL DAILY RENTALS	
Vehicle	Rate/Mile
Sedans	\$0.43
SUV FWD	\$0.43
SUV AWD	\$0.64
Mini Vans	\$0.87
12-15 Passenger Van	\$0.74
¾ Ton Pickup	\$0.74
Small Trailer	\$15.00/day
5 th Wheel Trailer	\$20.00/day

MONTHLY ASSIGNED VEHICLES		
Vehicle	Rate/Mile	Monthly Depreciation
Sedans	\$0.36	\$60.00
Mini Vans	\$0.49	\$260.00
Highway Patrol Unit	\$0.58	\$400.00
Pickup-Hydraulic Lift # 7496	\$1.50	\$75.00
Pickup # 6793 (4x4)	\$1.50	\$75.00
Facility Vehicles	\$1.50	\$75.00
Dump Truck	\$39.00/hour	\$225.00

Wildcat Bus

51-passenger bus

To request the bus, you will need to fill out [Motor Coach Request Form](#).

Rate will be **\$2.25/mile** which includes fuel, shop supplies, maintenance and insurance.

Department will be responsible for:

- Finding an authorized state employee driver with appropriate license
- Cleaning bus after each use
- Fueling after each use
- All expenses for the driver(s)

Please read [procedure](#) for more details.



Vehicle usage

Only state employees or persons directly involved with state business may ride as passengers in state fleet vehicles. Trips with State Fleet vehicles involving students must have prior written approval. Contact the Motor Pool office at 3-2313 opt 2.