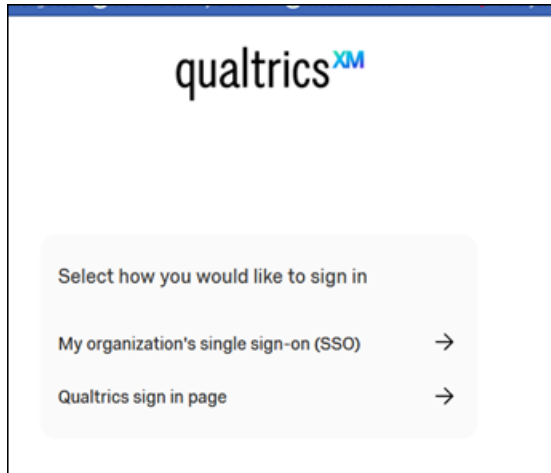


Access is secure through our campus SSO – your login landing page is here (you will want to bookmark this):

<https://ndscscourseval.qualtrics.com/login/identity-provider-select?stateID=9e61aaca-b3ad-4a44-ba35-ee98a50e8a58&stateID=18e524b6-c7fb-41d6-ad6a-05acd877ef18>

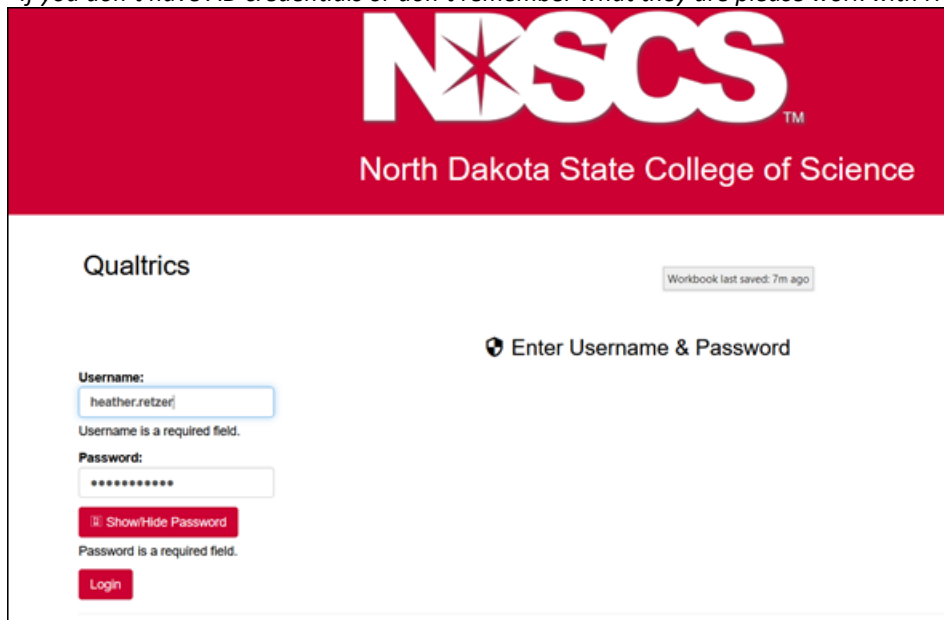
A screenshot of the Qualtrics login page. At the top is the Qualtrics logo. Below it, a grey box contains the text "Select how you would like to sign in". There are two options: "My organization's single sign-on (SSO)" and "Qualtrics sign in page", each with a right-pointing arrow.

Choose **My organization's single sign-on (SSO)**

On this page you will enter your **Active Directory Username and Password:**

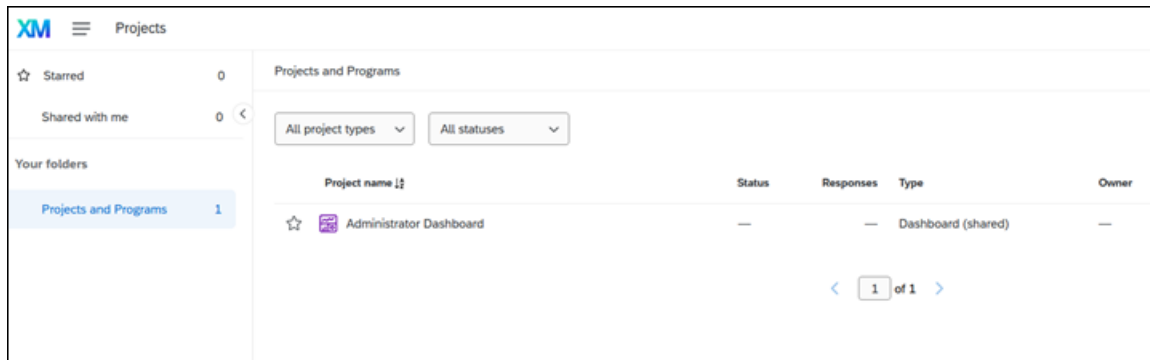
(Same username/password that you log onto your computer with)

**If you don't have AD credentials or don't remember what they are please work with ITS to create/reset them.*

A screenshot of the Qualtrics login page. The top header is red with the "NDS CS" logo and "North Dakota State College of Science" text. Below the header, the Qualtrics logo is on the left, and a status bar says "Workbook last saved: 7m ago". The main heading is "Enter Username & Password". There are two input fields: "Username:" with the value "heather.retzler" and "Password:" with masked characters. Below each field is a message: "Username is a required field." and "Password is a required field." respectively. There is a "Show/Hide Password" button and a "Login" button at the bottom.

Click **Login**

The first time you log in you may see a **terms and conditions** page – accept and then you should see a page similar to this with dashboard(s) relating to your role:



Click on the role dashboard you would like to view

Once the dashboard opens you can choose from the dropdown menu which data you would like to view:
Course, Instructor, Response Rate

