

# Independent Verification Worksheet

## 2025-26



\_\_\_\_\_  
Student's Name (Last, First)

\_\_\_\_\_  
Student ID Number

(\_\_\_\_\_)\_\_\_\_\_  
Student's Phone Number

Your 2025-26 Free Application for Federal Student Aid (FAFSA) has been selected for review in a process called Verification. In this process, NDSCS will compare the information you provided on your FAFSA with the documents requested. If there are discrepancies, corrections will be made to your FAFSA.

### Section A – Household Information

Please circle your marital status as of the date that the FAFSA was completed:

Single                      Married                      Remarried                      Separated                      Divorced                      Widowed  
(never married)                      (not separated)

List the month and year of your marital status (i.e. date of separation, date remarried, etc.): \_\_\_\_\_

Write the names of the people in your household in the chart below.

1. Include yourself.
2. Include your spouse, if married.
3. Include your children and your spouse's children and any other dependents currently living with you if you or your spouse will provide more than half of their support between July 1, 2025, and June 30, 2026.

Full Name	Age	Relationship to Student
		Self

## **Section B – Student’s 2023 Income Information**

Check the box that applies:

- ☐ I filed a **2023** Federal IRS Tax Return (Form 1040) and consented to have my Federal Tax Information (FTI) imported from the IRS to the FAFSA.
- ☐ I filed a **2023** Federal IRS Tax Return (Form 1040) but was unable to import my FTI from the IRS to the FAFSA. I have submitted a signed copy of my **2023** Federal Tax Return (Form 1040), all applicable schedules (1-3, C, and/or F), and my **2023** W2 Form(s).
- ☐ I was employed and had income but was not required to file a **2023** Federal IRS Tax Return.
  - If you checked this box, you must submit copies of all **2023** W-2 Forms. If you only received cash income in **2023**, indicate the amount you received: \$\_\_\_\_\_.
- ☐ I was not employed, did not have income, and was not required to file a **2023** Federal IRS Tax Return.

## **Section C – Spouse’s 2023 Income Information (complete if married)**

Check the box that applies:

- ☐ My spouse filed a **2023** Federal IRS Tax Return (Form 1040) and consented to have their Federal Tax Information (FTI) imported from the IRS to the FAFSA.
- ☐ My spouse filed a **2023** Federal IRS Tax Return (Form 1040) but was unable to import their FTI from the IRS to the FAFSA. I have submitted a signed copy of their **2023** Federal Tax Return (Form 1040), all applicable schedules (1-3, C, and/or F), and their **2023** W2 Form(s).
- ☐ My spouse was employed and had income but was not required to file a **2023** Federal IRS Tax Return.
  - If you checked this box, you must submit copies of all **2023** W-2 Forms for your spouse. If your spouse only received cash income in **2023**, indicate the amount they received: \$\_\_\_\_\_.
- ☐ My spouse was not employed, did not have income, and was not required to file a **2023** Federal IRS Tax Return.

## **Section D – Signatures**

The verification process may take SEVERAL WEEKS and your federal financial aid cannot be determined until the process is complete. Therefore, we suggest that you submit all information to our office **WITHIN 30 DAYS**. *If any of the sections of this worksheet are left blank or any signatures are missing, this worksheet will be returned to the student for completion, thereby delaying the processing of your financial aid.* Thank you for your cooperation and prompt response.

The information provided on this form is true and complete to the best of my knowledge. I understand that purposely giving false or misleading information may result in fines, penalties, and/or reduction or immediate repayment of aid.

**Student’s Signature** \_\_\_\_\_

**Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Spouse’s Signature** \_\_\_\_\_

(leave blank if not married)

**Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

### **Forms can be submitted ONE of the following ways:**

Mail to: Enrollment Services/Financial Aid ▪ NDSCS ▪ 800 6<sup>th</sup> St N ▪ Wahpeton, ND 58076  
Drop off at: 101 Haverty Hall (Wahpeton) OR 183G (NDSCS-Fargo)  
Contact Us: 1-800-342-4325 or 701-671-2207 | NDSCS.Fin.Aid@ndscs.edu

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