

Section A: Student Information

Last Name First Name MI

Student ID #

E-Mail Address

Student's Phone #

Section B: Who Incurred the Unusual Expense or Circumstance?

Student Spouse Father Mother

Section C: What is your Unusual Expense or Circumstance?

Death of a Legal Parent Loss of Benefits Loss of Employment
 Medical Expenses Divorce or Separation Bankruptcy or Foreclosure
 Unusual Debt or Expenses Other

Section D: Documentation: (See Page 2 for list of required Documentation)

NO PROCESSING WILL TAKE PLACE WITHOUT DOCUMENTATION

Required Documentation

Death of a Legal Parent

1. Copy of Death Certificate
2. Written statement including name of deceased, date of death and relationship to student

Separation or Divorce

1. Divorce Decree or Official Separation Papers.
2. List of family members, ages, and relationship to student who live in your household.

Foreclosure or Bankruptcy

1. Written statement of Explanation with details
2. Official Documentation of Foreclosure/Bankruptcy

Loss of Employment

1. Written statement of explanation with details.
 - a. Date employment was terminated.
 - b. Dates of full-time employment during 2023-2024
 - c. Reason for loss of employment.
 - d. Name, address and telephone number of employer(s).
2. Documentation of Unemployment Benefits if applicable.

Loss or Reduction of Benefits

1. Written statement of explanation with details.
 - a. Type of benefit
 - b. Amount received during 2022, 2023, and 2024.
 - c. Reason for termination or reduction.

Unusual Debt or Expenses

1. Written statement of explanation with details.
 - a. Description of debt or expenses
 - b. Dollar amounts of debt or expenses.
 - c. Explanation of hardship.

Other

1. Written statement of explanation with details. Be as specific as possible in describing any change in your financial circumstances and how it has affected your ability to contribute to your or your student's educational expenses.

Expected 2023 Income and Benefits or Actual 2022 Income and Benefits

Circle the appropriate year.

2022 or 2023 Income earned from work\$ _____	Student/Spouse student	Parent father
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Circle the appropriate year.

2022 or 2023 Income earned from work\$ _____	spouse	mother
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Other Taxable Income/Benefits

Interest/Dividends	\$ _____	.00	\$ _____	.00
Alimony	\$ _____	.00	\$ _____	.00
Capital Gains	\$ _____	.00	\$ _____	.00
Pensions	\$ _____	.00	\$ _____	.00
Unemployment Compensation	\$ _____	.00	\$ _____	.00
Veteran Benefits	\$ _____	.00	\$ _____	.00
Other (list)	\$ _____	.00	\$ _____	.00

Expected Untaxed Income/Benefits

Social Security	\$ _____	.00	\$ _____	.00
AFDC	\$ _____	.00	\$ _____	.00
Child Support	\$ _____	.00	\$ _____	.00
Worker's Compensation	\$ _____	.00	\$ _____	.00
Military Benefits	\$ _____	.00	\$ _____	.00
Other	\$ _____	.00	\$ _____	.00

Asset Information (As of today)

Cash, Savings and Checking Account Balance.....	\$ _____	.00	\$ _____	.00
Investments, Businesses, Farm (if rented out)	\$ _____	.00	\$ _____	.00

(Do not include the value of your home or your farm if you actively farm it.)

Certification Statement (All students must complete.)

WARNING: If you purposely give false or misleading information on this form, you may be subject to a \$10,000 fine, a prison sentence or both.

All the information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to give proof of the information that I have given on this form. I realize that this proof may include a copy of my federal income tax return. I also realize that if I do not give proof when asked, I may not receive financial assistance.

_____	_____
Student Signature	Parent Signature (father or mother - only one required)
Date	Date

_____	_____
Spouse Signature (if student is married)	Date