



TO: Faculty & Staff
FROM: Dawn Jirak
DATE: September 1, 2023
SUBJECT: Motor Pool Rates

North Dakota State Fleet has issued new motor pool rates. As of September 1, 2023, the new rates listed below will be used.

MOTOR POOL DAILY RENTALS	
Vehicle	Rate/Mile
Sedans	\$0.41
SUV FWD	\$0.41
SUV AWD	\$0.65
Mini Vans	\$0.70
12-15 Passenger Van	\$0.79
¾ Ton Pickup	\$0.79
Small Trailer	\$15.00/day
5 th Wheel Trailer	\$20.00/day

MONTHLY ASSIGNED VEHICLES		
Vehicle	Rate/Mile	Monthly Depreciation
Sedans	\$0.36	\$40.00
Mini Vans	\$0.54	\$118.00
Highway Patrol Unit	\$0.58	\$390.00
Pickup-Hydraulic Lift # 7496	\$1.64	\$100.00
Pickup # 6793 (4x4)	\$1.64	\$100.00
Facility Vehicles	\$1.64	\$100.00
Dump Truck	\$25.00/hour	\$171.00

Motor Coach

Contact Ottertail Minn-Dakota Coaches for your Motor Coach travel at 800-726-3586 or otmdc@prtel.com

# of Passengers	Live Mileage	Dead Head Mileage	4 Hour Minimum	Additional Hours
School Bus				
77	\$3.20	\$3.00	\$340.00	\$60.00
Van w/driver	\$2.20	W/O Driver \$1.85	\$300.00	\$50.00
Coaches			Daily (8hr) Minimum	
40	\$3.90	\$3.15	\$870.00	\$80.00
56	\$4.00	\$3.15	\$970.00	\$105.00
Sleeper/Rates	\$4.20	\$3.15	\$1000.00	\$120.00
WiFi	\$20.00/day			



Additional Charges: Overnight trips will have a layover charge of \$30.00 per driver. Second driver charge is \$.50 per mile. Tolls, entrance fees, parking, drivers lodging, etc. will be charged separately unless paid by group in advance. A fuel surcharge will be added in direct proportion to fuel rate increases.
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Effective August 1, 2023. All prices are subject to change without notice.
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Vehicle usage

Only state employees or persons directly involved with state business may ride as passengers in state fleet vehicles. Trips with State Fleet vehicles involving students must have prior written approval. Contact the Motor Pool office at 3-2379.