New Student Checklist

Full details on checklist items are available at ndsu.edu/orientation/checklist.

Academic Tasks
- Check Campus Connection for any holds or to-do items
- Reserve course materials online at the NDSU Bookstore
- Contact the Center for Accessibility and Disability Resources, if applicable
- Send final transcripts

Financial Aid and Customer Account Tasks
- Complete all steps in the financial aid guide
- Set up an authorized user if someone else will make payments to your student account
- Consider completing a FERPA release form
- Search for part-time jobs
- Contact the NDSU Military and Veterans Certification Office, if applicable

Prepare for a Successful Transition
- Submit your immunization record
- Upload your photo for your NDSU ID card
- Regularly check your NDSU email account
- Purchase a parking permit if bringing a vehicle on campus
- Log into the Wellness Center portal and sign the waiver
- Check myNDSU for involvement opportunities
- Explore degree planning with Degree Map
- Attend Welcome Week events (August)
- Bring employment documentation for form I-9 if you will start a job
FINANCING YOUR EDUCATION

Financial aid helps you cover educational expenses including tuition, fees, housing, meals, books, supplies and transportation. It’s important to be informed and have a plan for covering the cost of your education. Staff from the NDSU Financial Aid and Scholarships Office and One Stop can assist you with financial aid questions.

SOURCES OF FINANCIAL AID

ndsu.edu/onestop/finaid

Federal Financial Aid: Federal aid comes from the U.S. Department of Education and is the largest source of financial aid. There is a wealth of information about federal financial aid at studentaid.gov.

State Aid: North Dakota has various types of aid based on financial need, academic merit, talents and/or career choices. Institutional Aid: Aid which comes directly from the university or college.

Private Sources: Aid which comes from a variety of civic organizations, associations, clubs, foundations, faith organizations, businesses and private lenders (banks, credit unions).

TYPES OF FINANCIAL AID

ndsu.edu/onestop/finaid

Grants: Funds which do not require repayment and are awarded to students who demonstrate financial need.

Federal Loans: Federal loans which must be repaid with interest after you graduate, enroll less than half-time or cease enrollment. Subsidized loans do not accrue interest while you are enrolled at least half-time. Unsubsidized loans do accrue interest beginning the date funds are disbursed to your account.

Private Education Loans: A co-signer with good credit is required for most private education loans (check with your lender of choice). Private education loans accrue interest once funds are released by the lender. Repayment options will vary by lender.

Scholarships: Funds you may apply for which are awarded based on special talents, skills, academic achievement or financial need. First-time, freshman and transfer scholarships are administered through NDSU Office of Admission.

Work-Study Awards: Funds you may earn by working on or off campus for an approved work-study employer. Money earned is paid directly to the student in the form of a paycheck and doesn’t count against you for financial aid purposes.

APPLY FOR FINANCIAL AID

studentaid.gov

The first step in the financial aid process is to complete the Free Application for Federal Student Aid (FAFSA), which determines eligibility for federal funds as well as many state and institutional funds. The FAFSA form is available online (studentaid.gov) beginning Oct. 1 for the following school year. It is important to complete the FAFSA as soon as possible for each academic year you are enrolled to be considered for federal aid.

SATISFACTORY ACADEMIC PROGRESS

ndsu.edu/onestop/finaid/sap

You must meet the Standards of Satisfactory Academic Progress (SAP) to receive federal financial aid. Requirements include earning a minimum cumulative GPA of 2.0 and successfully completing two-thirds (67%) of the cumulative attempted credits. If you do not meet SAP, you will be placed on Financial Aid Warning. If SAP is still unmet after your semester of Warning, you will be placed on Financial Aid Disqualification, and will lose your eligibility for federal financial aid.

SATISFACTORY ACADEMIC PROGRESS

ndsu.edu/onestop/finaid/sap

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FINANCIAL AID CHECKLIST

ndsu.edu/onestop/finaid

Refer to the Financial Aid Guide for New Students at ndsu.edu/ onestop/finaid for detailed steps related to items below:

• Respond to your financial aid offer through Campus Connection
• Claim your account and log into Campus Connection
• Review holds and your “TO-DO” list
• Review your financial aid offer (federal loans and Work-Study)
• Accept, reduce or decline aid offered
• Report external scholarships/awards
• Submit scholarship checks to NDSU One Stop
• Complete Loan Entrance Counseling and the Master Promissory Note if accepting a federal direct loan(s)
• Review options and resources to help cover expenses; apply for a private loan if needed.
• Enroll in direct deposit
• Complete the FEDSA Consent to Release form and set up an Authorized Payer

CAMPUS EMPLOYMENT

career-advising.ndsu.edu/front-page/12980-2

Part-time jobs are available to all students with or without a federal work-study award. Go to HANDSHAKE to look for available jobs both on and off campus and follow the posted instructions to apply.

CHANGES TO YOUR FINANCIAL AID OFFER

ndsu.edu/onestop/finaid/cost

NDSU is required by federal regulations to adjust your offer based on additional information that may become available. You will receive notification via your NDSU email account if there are revisions to your financial aid offer.

UNDERSTANDING COST OF ATTENDANCE

ndsu.edu/onestop/finaid/cost

A Financial Aid Cost of Attendance (COA) Budget is not what you will be charged, but rather an estimate which is used to determine financial aid and loan eligibility. The Financial Aid (COA) Budget provides an estimate of a student’s educational expenses (for students with the same enrollment status) at a particular school. The types of costs that are to be included are determined by law. An NDSU Financial Aid (COA) Budget includes books, room/ board, loan fees, transportation, tuition and fees and miscellaneous personal expenses. You can have different standard costs for out-of-state students (e.g., higher tuition) and a lower cost of attendance for in-state students. Students must be awarded on the basis of a COA comprised of allowable costs assessed by all students carrying the same academic workload. Differential tuition may be charged in relation to some programs which have extra fees or costs related to the program of study.

NDSU’s Cost of Attendance (COA) resembles the Financial Aid COA budget and includes tuition, fees, course materials and supplies, housing and meals and miscellaneous educational expenses. Exact costs will vary for each student depending on residency, enrolled credits, living arrangements and other factors. In addition to direct educational costs, you should also plan for indirect costs (e.g., transportation, insurance, personal items and other miscellaneous expenses) related to attending college.

UNDERSTANDING COST OF ATTENDANCE

ndsu.edu/onestop/finaid/cost

A Financial Aid Cost of Attendance (COA) Budget is not what you will be charged, but rather an estimate which is used to determine financial aid and loan eligibility. The Financial Aid (COA) Budget provides an estimate of a student’s educational expenses (for students with the same enrollment status) at a particular school. The types of costs that are to be included are determined by law. An NDSU Financial Aid (COA) Budget includes books, room/ board, loan fees, transportation, tuition and fees and miscellaneous personal expenses. You can have different standard costs for out-of-state students (e.g., higher tuition) and a lower cost of attendance for in-state students. Students must be awarded on the basis of a COA comprised of allowable costs assessed by all students carrying the same academic workload. Differential tuition may be charged in relation to some programs which have extra fees or costs related to the program of study.

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CUSTOMER ACCOUNT SERVICES

Customer Account Services facilitates the processes used for billing and collecting costs associated with attending NDSU.

NET PRICE CALCULATOR
ndsue.edu/onestop/fairnetpricecalculator
Estimate your expenses and financial aid online.

BILLING STATEMENTS

Billing statements are not mailed to you; however you may view your account balance anytime on Campus Connection. Additionally, monthly e-bill notifications are sent to your NDSU email account. You also may sign up for text message reminders.

It is your responsibility to confirm the accuracy of your charges. Financial aid is applied to your account approximately two weeks before the start of the semester. Payment on the remaining balance can be made a variety of ways:
- Online by electronic funds transfer or credit card via Campus Connection. Credit card transactions are assessed a non-refundable service fee of 2.75%.
- You may set up an authorized payer to make online payments.
- In person at NDSU One Stop in the Memorial Union (cash or check only).
- Mail checks to NDSU One Stop, Dept. 3110; PO Box 6050; Fargo, ND 58108-6050.

Alternative methods are available as well:
- Enroll in a payment plan by the semester due date and divide your responsibility into three monthly installments.
- Enroll in direct deposit by electronic funds transfer or credit card via Campus Connection before withdrawing to zero credits. Do not enroll in a payment plan if you plan to withdraw and be sure to make timely payments when dropping a course or withdrawing from the university and be sure to make these changes by the posted deadlines.
- Develop a plan before the start of the semester for paying any cost not covered by financial aid and scholarships and, if necessary, supply for a private loan.
- Make payments on time. If a third party is making payments, make sure they have correct information and access. If an authorized payer will be utilized, set up the authorized payer through Campus Connection.
- Enroll in direct deposit for any refunds of excess payments or financial aid.
- Maintain accurate and current contact information in Campus Connection.

DROPPING COURSES AND WITHDRAWING TO ZERO CREDITS

ndsue.edu/onestop/effects-dropping-withdrawing

Dropping a Course:
When dropping a class, you will remain enrolled in other classes. Classes may be dropped via Campus Connection and results in a 100% or no refund of tuition/fees, depending on the timing of the drop. It is important that students make their drop decisions early in the semester as there are no partial refunds for dropped classes.

Withdrawal to Zero Credits:
Withdrawal means that you are terminating enrollment in all courses. You must submit a “cancel/withdraw to zero” form in Campus Connection by clicking on the eForms tile. Withdrawal results in a 100%, 75%, 50% or zero refund of tuition/fees depending on the timing of the withdrawal. You may be required to repay a portion of the financial aid received for the term when withdrawal occurs after financial aid disbursement. Students are recommended to speak with their academic advisor or One Stop before withdrawing to zero credits.

AUTHORIZED PAYER AND FERPA RELEASE

ndsue.edu/onestop/third-party-and-family-member-student-account-access

Students may provide access to their accounts in a variety of ways:
- Authorized users have permission to make online payments on behalf of the student, but do not have access to account details.
- Users with delegated access are granted permission to view specific student account pages and data within Campus Connection.
- Individuals with a FERPA Release Form on file are allowed to contact NDSU staff to discuss financial and/or academic information.

PAYMENT PLANS

ndsue.edu/onestop/accounts/payments/paymentplan

Payment plans are available to help students spread their financial responsibility over a period of a few months rather than making payment in a single lump sum. Available plan options will appear in the online payment portal within Campus Connection shortly before the start of the semester. Students must enroll within the first few weeks of the semester and a $30 non-refundable enrollment fee is due at that time. Down payments to reduce the amount of the monthly installments are strongly encouraged. Payments are made automatically on the due date each month.
Why Students Love to #LIVEWITHTHEHERD

LIVE CLOSER
The convenience of living on campus can’t be beat.

LIVE SMARTER
Students who live on campus have higher GPAs on average and are more likely to graduate in four years than those who live off campus.

LIVE CONNECTED
Friends, on-campus activities, campus resources, on-campus dining—living on campus keeps you close to the things you value.

LIVE SECURE
24-hour keycard secure entrances, entrance security cameras, onsite staff and university police access and coverage offer added safety.

LIVE SUPPORTED
Live next door to your friends and surround yourself with professional support systems like campus staff, faculty and campus resources.

Preparing to Move In
Review your hall/room assignment as well as roommate’s name and email address in your housing portal at ndsu.edu/reslife/portal. Check out ndsu.edu/reslife/movein for the following information:
• Date of move-in
• Room dimensions for each hall, bed size, lofting options and amenities
• Packing guidelines: what you should and should not bring
• Driving and parking directions for move-in day
• Frequently asked questions

Make an Impact
ndsu.edu/reslife/leadership
Help create the experience you want in your hall – plan events, make your voice heard and make a difference across campus and in the community. Residence Life provides many ways to get involved.
• Hall Government | Residence Hall Association | National Residence Hall Honorary | LEAD
• Upper-division Student Living
Residence Life is more than a first-year experience. From state-of-the-art residence halls to modern apartment living, Residence Life offers options for your first year through your college career.

Follow @ndsureslife on Facebook and Instagram to learn about hall events, important dates and Residence Life features.
DINING EXPERIENCE
NDSU offers an unparalleled dining experience. With three dining centers, four coffee shops and a food court, we can satisfy every craving and keep you coming back for more.

MEAL PLAN OPTIONS
- **Unlimited Access Meal Plans**: Incoming first-year students living in a residence hall must select a five-day (Monday-Friday) or seven-day (Monday-Sunday) meal plan. These plans allow unlimited access to all three dining centers.
  - The five-day plan is only recommended for students who plan to leave campus every weekend. The seven-day plan is only $15 more per weekend.
- **Block Meal Plans**: Block plans are available for purchase in increments of 25 and can be used at nine locations on campus. Block plans are popular for upperclassmen and off-campus students.

DINING CENTERS
Providing all-you-care-to-eat, our dining centers offer a wide array of options like homestyle classics, global cuisine, do-it-yourself grills and expansive salad, sandwich and panini bars. Expert culinary team members, including registered dietitians, are available to meet with students with special dietary needs.

- **West Dining Center** is a tree nut- and peanut-free facility connected to Cater, Pavek, Seim, Sevrinson and Thompson halls. Unique features include wood-stone pizza, in-house bakery and Clean Eats—a station that offers all menu items free from the top nine allergens.
- **Residence Dining Center** is connected to Reed/Johnson and Weible halls. Distinctive features include Creations, a station where you fully customize your meal, and Bison Beanery, a full-service coffee shop that offers all your coffee favorites at no extra charge.
- **Union Dining Center** is located in Memorial Union. It offers a convenient location and cozy home environment.

Menus: Visit ndsu.edu/dining/menu or download the NDSU Dining App to view menu and nutrition information.

FOOD COURT AND COFFEE SHOPS
- **Food Court**: Located in the lower level of the Memorial Union, the food court offers a variety of options including sandwiches, burgers, salads, pizza, Tex-Mex and Chinese food.
- **Coffee Shops**: Now including a Caribou Coffee and a Proudly Serving Starbucks location, campus offers four full-service coffee shops.

STAY CONNECTED
Like free stuff? Follow @ndsudining on Facebook, TikTok and Instagram to learn about dining specials, features and giveaways.
CAMPUS RESOURCES

Take control of your academics by using services available through tuition and fees and have no additional cost.

Academic Advisors
An advisor is assigned according to a student’s major.

ACE Tutoring
By-appointment and drop-in tutoring available for various classes facilitated by academically successful peer tutors.

Career and Advising Center
Academic advising for students exploring majors, information about general education requirements and academic policies, career exploration, job/internship preparation and search assistance.

Center for Writers
One-on-one writing assistance, online information and resources, support for English language learners.

Counseling Center
Study skills workshops, academic skills counseling, personal and emotional counseling.

Course Instructors, Teaching Assistants and Learning Assistants
Visit instructors during their office hours (hours designated for student visits) with questions about their courses or subject material. Many courses have teaching assistants or learning assistants who also can help.

Center for Accessibility and Disability Resources
Reasonable accommodations, information and referrals for students with documented disabilities and/or temporary medical conditions.

IT Help Desk
Assistance with issues related to Blackboard, cyber security, email, internet and wireless, multi-factor authentication, printing, storage and general account maintenance.

Learning and Applied Innovation Center (LAIC)
One-on-one assistance with technology-related coursework and projects; audio and video editing and other multimedia resources are available.

One Stop
Assistance with transactions involving registration, financial aid, payments and account activity.

Printing Allocation and Mobile Printing
Each student has $10 in bid for printing allocation, which is 500 black and white pages. Simply print to a GoPrint printer and tap your NDSU ID card.

Rising Scholars Peer Mentoring
Individualized support from a peer mentor who connects students with campus resources and assists with developing goal setting, time management and study skills.

TRIO Student Support Services
One-on-one tutoring, peer mentoring, guidance from education specialists and small-group instruction for eligible students. Reference the website for eligibility criteria and the program application.

Veterans Education Training
General support and referral services for former and current military and dependent students.
NDSU BOOKSTORE
ndsbookstore.com
Your one-stop solution for all course materials and supplies you need to succeed at NDSU. Get NDSU ready with reduced educational pricing on your laptop or tablet, browse our selection of backpacks and school supplies, and pick up some Bison gear!

How to order course materials
Order course materials online starting Aug. 1 for fall semester, Dec. 1 for spring semester or May 1 for summer semester. You may pick up in store when you arrive on campus:
• Log in to ndsbookstore.com using your NDSU electronic ID
• Select “My Curriculum”
• Select the appropriate semester
• Click “Begin Shopping”
• View your purchase options and use our price comparison tool
• Place your order
• Pick up your books when you arrive on campus

Inclusive Access course materials
Inclusive Access course materials are digital course materials selected by your professors and seamlessly integrated into the Blackboard page for the course. All the materials you need will be available to you automatically online on the first day of class and will be charged to your student account unless you choose to opt out. Learn more about Inclusive Access at ndsbookstore.com/digital.
Questions: email nds.bookstore@ndsu.edu
phone: 701-231-7761
Follow us: Get updates on our latest looks and never miss our deals! Follow @NDSUBookstore on Instagram, Facebook, Twitter and TikTok.

NDSU ID CARD
nds.edu/it/help/card_center
Your NDSU ID card will be used in many ways across campus:
• Entry into your residence hall, dining centers and the Wallman Wellness Center
• Use the GET App on your mobile device for card account management
• Charge books to your account at the NDSU Bookstore
• Checkout library materials
• Ride the MAT bus on and off campus
• Access printing allocation
• Make purchases using Campus Cash
• Use as a U.S. Bank ATM/Debit Card (when linked to a U.S. Bank checking account)
  ➞ There is a U.S. Bank branch and two ATMs in the Memorial Union.
  ➞ For questions and details, go to kb.ndsu.edu/104654.

TRANSPORTATION SERVICES
Parking
nds.edu/parking
Each student is eligible for one parking permit and the location of the assigned lot is determined by the student’s residence. Students may purchase a permit at nds.edu/parking/permitsales_student. Students can purchase a permit online the following evening after registering for classes. Please refer to the Transportation Services website for NDSU parking regulations.

Metro Area Transit (MATBUS)
nds.edu/parking/matbus_transit
Students may ride any MATBUS route within Fargo and Moorhead at no cost by using their NDSU ID card. Due to limited parking, MATBUS is recommended for students with classes at the downtown campus.
You’ll get a well-rounded education that prepares you for lifelong learning, including self-discovery and growth, healthy connections with others, and learning from and respecting differences. NDSU has many opportunities to engage with and contribute to the community.

Campus Attractions
nds.edu/studentactivities/campus_attractions
This student-run board provides unique and entertaining programming opportunities. Get involved by attending events or consider becoming a board member. Committee membership is open to all NDSU students.

Fraternity and Sorority Life
ndsugreek.com
Fraternity and sorority members are guided by four values: scholarship, leadership, service, and brotherhood and sisterhood. Our community is more than 100 years old and members report a stronger sense of belonging on campus and have higher GPAs than non-affiliated members. If interested in learning more and how to join, please email ndsugreeklife@gmail.com.

Leadership Programs
nds.edu/studentactivities/leadership_programs
Interactive leadership programs and workshops enhance real-world skills and career readiness.

Office of Multicultural Programs
nds.edu/multicultural
Multicultural student organizations connect students, and cultural events engage the campus community.

LGBTQ+ Programs
nds.edu/lgbtq
Students can join groups and attend events that advance the inclusion and support of people who identify as LGBTQ+ or as allies.

Reserve Officer Training Corps (ROTC)
Air Force ROTC
Army ROTC
nds.edu/armyrotc
nds.edu/afrotc
Earn credits, enhance your leadership and gain the experiences necessary to help you succeed in any competitive environment.

LGBTQ+ Programs
nds.edu/lgbtq
Students can join groups and attend events that advance the inclusion and support of people who identify as LGBTQ+ or as allies.

Residence Life Leadership
nds.edu/reslife/leadership
With many leadership opportunities, students connect with their local, regional and national peers.

Student Organization and Club Sports
my.ndsu.edu
More than 250 student organizations and club sports provide a variety of academic, athletic, cultural and recreational involvement opportunities.

Study Abroad
nds.edu/international
See the world, experience different styles of learning, improve intercultural competencies and other essential skills. A study abroad experience helps you gain self-understanding through living and studying in a domestic or international location.

Student Government
nds.edu/sg
Student Government represents and advocates for the student body of NDSU. Students of all leadership and experience levels are welcome to apply to be part of the team.

Volunteer Network
nds.edu/studentactivities/volunteeretwork
Volunteer Network connects individuals and groups with non-profit partners to engage in service that meets the needs of our community while also planning events around civic and social challenges.
HELPFUL APPS

DUO MOBILE
Make multi-factor authentication of IT accounts easy with a tap on your phone

GET MOBILE
Manage Campus Cash, NDSU Dining meal plans, printing allocation and more

PASSPORT APP
Extend your parking time and receive notifications on time remaining

PATHLIGHT APP
Enhances safety and allows for quick police response in the event of an emergency

WELLNESS CENTER
Stay informed of hours, intramural registration and events, GroupFIT classes and more.

ACADEMIC POLICIES
ndsu.edu/academic-policies

STUDENT POLICIES AND EXPECTATIONS
Code of Conduct Policy
ndsu.edu/policy (section 6, policy 601)
All students are expected to know and follow the policies and procedures within the Code of Student Conduct.

Substance Free Campus
ndsu.edu/policy (section 1, policies 153 and 155)
NDSU has a genuine caring concern for the community and recognizes the misuse and abuse of alcohol and other drugs can limit academic, personal and career achievement. For this reason, alcohol, marijuana, other drugs and smoking of cigarettes and e-cigarettes is prohibited.

Community of Respect
ndsu.edu/policy (section 1, policy 100)
NDSU is committed to providing a safe and non-discriminatory learning, living and working environment for every member of the university community. NDSU prohibits discrimination and harassment on the basis of age, color, gender expression/identity, genetic information, marital status, national origin, physical or mental disability, pregnancy, public assistance status, race, religion, sex, sexual orientation, spousal relationship to current employee, or status as a U.S. veteran.

FAMILY PROGRAMS
ndsu.edu/familyprograms
Family members play a critical role in their students’ college success. NDSU Family Programs helps your family navigate the transition to NDSU by keeping them informed and connected. Family members may reference the Family Programs website to sign up to receive the family newsletters, review frequently asked questions and/or to become a member of our Facebook group.

CAREER ADVISING
ndsu.edu/career-advising

EXPLORATORY AREAS
ndsu.edu/exploratory-areas

FAMOUS HISTORIES
ndsu.edu/famous-histories

VETERANS
ndsu.edu/veterans

ACADEMIC COLLEGES
ndsu.edu/academics

NDSU has five distinct academic colleges each consisting of various academic departments with a variety of majors and minors. Students who have not declared a major will choose an Exploratory Area to investigate potential majors that align with their interests, strengths, and goals. Details are at career-advising.ndsu.edu/exploratory-areas. View the academics website for a full list of majors and minors.
Every degree program has an official curriculum guide that details exactly what requirements are necessary to earn the degree. There are also four-year sample plans of study that outline typical courses by semester and year. General Education Requirements catalog.ndsu.edu/academic-policies/undergraduate-policies/general-education

All students, regardless of major, must complete 39 general education credits to ensure they acquire the knowledge, perspectives and skills associated with a university education. Some general education courses also may count toward college/department and major requirements. There are seven categories of general education courses, and each has a set number of credits that must be completed:

• Communication (12 credits)
• Social and Behavioral Sciences (6 credits)
• Wellness (2 credits)
• Quantitative Reasoning (3 credits)
• Cultural Diversity (fulfilled in combination with other categories)
• Science and Technology (10 credits)
• Global Perspectives (fulfilled in combination with other categories)
• Humanities and Fine Arts (6 credits)

College/Department Requirements Each college and academic department may have specific requirements to earn a degree. These will be outlined in the curriculum guide for each academic program.

Major Requirements Major course requirements ensure students gain deeper knowledge in their specific majors. These also are outlined in the curriculum guide for each academic program.

Academic Advising ndsu.edu/registrar/academic-advising

Academic advisors assist students with selecting courses, interpreting university policies, understanding degree requirements, identifying campus resources and making informed choices regarding academic and career plans. Each student is assigned an academic advisor according to the student’s chosen major. Undeclared or exploratory students are assigned an advisor from the Career and Advising Center. Find your assigned academic advisor in the “Academic Progress” tile in Campus Connection.

Academic Requirement Report ndsu.edu/onestop/connect/advisement

Track degree progress using the Academic Requirement Report within Campus Connection. You and your advisor will be able to see what courses have already met requirements, what courses and requirements still need to be completed and plan for courses in future semesters. The report will generate for primary major and minor programs of study and even has a “what if” feature if you are considering a change of major/minor.

Degree Map ndsu.edu/register/degree/map

Degree Map is an online planning tool that allows students and advisors to personalize a term-by-term path to graduation. This planning tool is linked with the registration tool, Schedule Planner, in Campus Connection for a seamless planning/registration experience.

Course Registration ndsu.edu/registrar/registration

Course registration is completed in Campus Connection. It is important to speak to your academic advisor prior to course registration. Current students can look in Campus Connection for their registration appointment times and resolve any holds that may prevent registration.

Schedule Planner This tool within Campus Connection conveniently helps you build your class schedule and even generates different possible schedules from which to choose. Add and Drop Courses You may change your schedule by adding or dropping courses. Log into Campus Connection and click on the “Manage Classes” tile. If adding, click on “Class Search and Enroll.” If dropping, click on “Drop Classes.” Follow the steps provided to complete the transaction. Be sure to check drop/add deadlines to ensure these transactions take place within the acceptable timeframe.

Waitlists When a class is full, a waitlist may be created. You may place yourself on the waitlist, and the system will add students to the course in the order they were added. You can view your position on the waitlist, and also may remove yourself from the waitlist by “dropping” the course. It is your responsibility to check your class schedule to see if the course has been added. Waitlists close two days prior to the add/drop deadline.

Withdrawing ndsu.edu/register/registration/withdrawing

Withdrawing means removing enrollment in ALL classes. If your plans change and you must withdraw, you must submit a “Cancel/Withdraw to Zero” form in Campus Connection by clicking on the eForms tile. All students should speak with their academic advisor or One Stop staff before withdrawing.