

Tuesday, July 25

8:00am – 10:00am
Instructor: Janie Breth

DIVISION FOR WORKFORCE AFFAIRS

TRAINND SOUTHEAST

HR Topics:

Lawful, Legal & Effective Interviewing

Recruitment efforts can yield numerous highly skilled candidates, which makes the interview sessions all the more important. When you treat candidates fairly and professionally by connecting interview questions and other recruitment actions directly to the qualifications of the job, you reduce the risk of a lawsuit and improve your chances of hiring a qualified individual.

LEARN:

- What to ask/what not to ask

- Volunteered information
- Consistency

- Types of interviews