REGISTERED NURSING AAS – 2 YEAR

Program Information and Selection Process Booklet

FALL 2023

NDSCS

THE SCIENCE OF SUCCESS.

North Dakota State College of Science

INTRODUCTION

Dear RN-AAS Applicant:

Thank you for your interest in our two-year AAS Registered Nursing Program at NDSCS. This is an exciting step in your future career as a nurse!

This program is a selective enrollment program and has specific requirements for selection, in addition to the college application requirements. Points are awarded for each criterion with applicants being selected according to their total score. The deadline for file completion is *April 1st*. The selection committee will notify the applicant of their status within two weeks after this date. Applicants that <u>apply</u> after the deadline date, can complete the admission requirements and be placed on a waiting list. If all alternates have been selected, and openings become available, late applicants may be selected, based on points, up to August 1st.

Applicants must ensure that all selection requirements are complete and on file with the RN Program by April 1st, so, it is <u>highly</u> recommended that applicants contact the RN Program to confirm that all requirements have been received.   After that date, incomplete files will be disqualified from the selection process.

 If you have any other questions about the process or the program, please feel free to contact us.

Trina Fear, MSN, RN
Program Coordinator
NDSCS Registered Nursing Programs

PROGRAM SELECTION DETAILS

Please review all sections of this booklet to familiarize yourself with the Registered Nursing (AAS) selection process. It is the applicant's responsibility to ensure a complete selection file.

Program Selection Details

Steps for Selection

Allied Health Selection Process Assessment

Frequently Asked Questions

Quick Resources

Selection Process Checklist

Required Forms

Additional Program Information

Essential Functions for Registered Nursing Students

Additional Program Requirements (Accepted Students)

The NDSCS Registered Nursing Program has a selection process which follows specific selection criteria, with acceptance based on the total points awarded. This is a limited enrollment program and once program capacity has been reached, an alternate list will be established, which is also based on total points. Late applications are accepted, and once selection criteria is met, will be put on a waiting list. If all alternates have been accepted, and if an opening occurs, a late applicant can be selected up to August 1st.

Acceptance to the college does not constitute acceptance into the Registered Nursing Program.

A scheduled visit to the college and meeting with a program faculty member is encouraged. It is also highly recommended that the applicant checks in with the program to ensure that all selection requirements have been received prior to the deadline date. Incomplete files will not be considered for acceptance.

The deadline for submission of all selection criteria for is *April 1st*. All applicants will receive notification of their status by email, and it is the applicant's responsibility to have their current email on file with the program.

STEPS FOR SELECTION

1. Complete the NDSCS Application for Admission if the applicant has not attended NDSCS or complete a re-application if the applicant has previously attended or is a past graduate of NDSCS. Submit an official high school transcript and all official college transcripts to the Office of Admission.

New Student/Transfer Student	Current Student or Continuing	Returning Student
Application	Change of Program	Re-Application
Forms can be found at www.ndscs.edu/apply		

High School Transcript (or GED)
The final *official high school transcript or GED will need to be submitted to (or currently on file with) the Office of Admission.
College Transcript(s)
College transcripts must be *official and submitted to (or currently on file with) the Office of Admission. If the applicant is currently completing college courses, an official transcript must be submitted after semester completion. *Information about transfer of courses* can be obtained by emailing ndscs.studentrecords@ndscs.edu or at www.ndscs.edu/tes

   *Official transcripts are complete records of your educational background and must be sent to the Office of Admission directly from the high school and/or colleges you have attended. Transcripts must be signed by a school/college official and stamped with the official school/college seal. Photocopies/faxes of transcripts from the school/college attended are not considered official. The request for a transcript must be from the applicant.

2. Applicants *without* a United States high school transcript (four years), will be required to complete English language proficiency exam and meet the benchmark score prior to continuing the selection process. Email the Program Selection Contact (see *Quick Resources*) to schedule the assessment(s) if this applies.

3. Complete the **Supplemental Program Application** for the Registered Nursing – Associate in Applied Science.

Supplemental Application	Format
The Supplemental Application is located at www.ndscs.edu/nursing click on Program Selection Process and indicate Registered Nursing – Associate in Applied Science.	Complete <u>after</u> submitting the Application for Admission to NDSCS

4. Submit high school and college transcripts.

Information About Transcripts can be found at www.ndscs.edu/applications

High School Transcript
The final *official high school transcript will need to be submitted to Enrollment Services (NDSCS requirement) prior to registering for classes.

College Transcript(s)
College transcripts must be *<u>official</u> and submitted to the NDSCS Admissions and Records Office. If the applicant is currently completing courses, an in-progress academic record may be submitted for the application process, but an official transcript must be submitted after semester completion. Once all transcripts have been received; the applicant should request a transcript review by Enrollment Services to determine which courses transfer and which courses still need to be completed. ***A minimum cumulative GPA of 2.25 is required and must continue to be maintained after selection.*** Completed (with a "C" or higher) college level general education courses within the program plan can earn admission points. Specific courses include BIOL 220/220L and BIOL 221/22IL.

*Official transcripts are complete records of your educational background and must be sent to the Office of Admission directly from the high school and/or college's you have attended. Transcripts must be signed by a school/college official and stamped with the official school/college seal. Photocopies/ faxes of transcripts from the school/college attended are not considered official. The request for a transcript must be from the applicant.

5. Submit official ACT and/or placement testing results to the Office of Admission. Results must meet the criteria to enroll directly into ENGL 110 and MATH 103 the first semester of the program OR submit an official transcript with ENGL 110 and MATH 103 completed with a "C" or higher.

ACT Score
ACT or SAT scores are required for all applicants under age 25 (with some exceptions). If the benchmark ACT score is not met for the application process, the applicant can complete the placement test. Applicants who have completed ENGL 110 and MATH 103 with a "C" or higher are exempt from placement testing.

Placement Testing
Applicants age 25 and over (with no ACT) will complete the placement test. Applicants who have completed ENGL 110 and MATH 103 with a "C" or higher are exempt from placement testing. For information about placement testing, call 701-671-2256.

6. Complete admission assessment examination and meet the program benchmark score of **55** or higher. The program reserves the right to change the assessment required for the selection process.

> *** See Allied Health Selection Process Assessment in this booklet. The selection assessment(s) are subject to change. Check with the program prior to testing.**

7. Be a Certified Nursing Assistant (CNA).

Certified Nursing Assistant Certification
Submit a copy of your certificate indicating completion a Certified Nursing Assistant (CNA) course. This course must be completed prior to the selection deadline. Applicants in process at the time of deadline can submit their proof of certification when completed and be placed on the waiting list.

8. Review the Essential Functions for Registered Nursing Students (found in *Additional Program Information*) and submit the **Essential Functions Verification** form.

If you cannot meet an Essential Function, please schedule an appointment with the Nursing Department Chair prior to continuing the selection process.

> **Form included in this booklet.*

NDSCS ALLIED HEALTH
SELECTION PROCESS ASSESSMENT

The program you are applying to requires a selection process assessment. The assessment currently being utilized is the **Test of Essential Academic Skills (TEAS-7)** by Assessment Technologies Institute (ATI).

The ATI TEAS is designed specifically to assess a student's preparedness for entering a health program. The ATI test is comprised of 170 questions set up in multiple choice format with four-option answers. Questions are designed to test the basic academic skills you will need to perform in class in the areas of Reading, Math, Science and English and Language Usage.

TEST DETAILS	READING	MATHEMATICS	SCIENCE	ENGLISH AND LANGUAGE USAGE
Number of Questions	39	34	44	33
Time Limit (Minutes)	55 minutes	57 minutes	60 minutes	37 minutes
Specific Content Covered	**Key ideas & details, craft & structure, integration of knowledge & ideas, pre-test questions**	**Numbers & algebra, measurement & data, pre-test questions**	**Human anatomy & physiology, life & physical sciences, scientific reasoning, pre-test questions**	**Conventions of standard English, knowledge of language, vocabulary acquisition, pre-test questions**

For information on preparing for your TEAS, visit www.atitesting.com

You can take the ATI TEAS Exam through one of two ways:

- TEAS – at an approved institution testing center
- TEAS at ATI – an online exam using ATI Remote Proctors

**If you wish to take the 'TEAS at ATI' {an online exam using ATI Remote Proctors} please use this link: https://atitesting.com/teas/register. From the drop-down menu select either ATI Remote Proctor- Nursing or ATI Remote Proctor- Allied Health

STEPS FOR BOOKINGS/SCHEDULING TEAS:

Schedule Assessment

Complete the NDSCS College Application process to an Allied Health program. Testers must have a <u>current NDSCS application</u> on file to schedule a TEAS test at this site.

To book a testing appointment at the NDSCS Test Centers (Wahpeton or Fargo)

Please use this link to take you to the TEAS Test bookings page:
<u>https://outlook.office365.com/owa/calendar/NDSCSTestCenter@ad.ndus.edu/bookings/</u>

You must schedule your test PRIOR to the selection deadline for the program you are applying to. There are numerous testing dates/times available each month. Once you book, you will get an email confirmation with reminder messages about bringing a photo ID and credit card payment on the day of testing. You will also get reminders 1 day and 1 hour prior to testing. Testers needing to cancel or reschedule will be able to do this through Bookings.

Accommodation Requests

Requests for testing accommodations and supporting documentation should be submitted 3 weeks in advance. Contact the NDSCS Accessibility Coordinator Mindi Bessler at 701-671-2623 or <u>mindi.bessler@ndscs.edu</u> .

Day of Testing *{only if testing in person at NDSCS}*

Arrive 15 minutes prior to start time.

The examinee should have an ID which is government-issued with a current photograph and examinee's signature and permanent address.

Test is payable via credit card by the applicant the day of testing. The current cost of the assessment is **$65.00** (subject to change-verify with program prior to testing).

Calculators are not allowed. If a calculator is required for a question, one will appear on the testing screen.

Food or drinks are <u>not</u> allowed in the testing room.

Benchmarks

The benchmark for the TEAS test, for the program you are applying to, is listed on the Program Factsheet and is also listed in this booklet. Benchmarks are not the same for all programs.

Benchmark means you must meet this score (or above) to apply to the program.

TEAS Score

You will receive your TEAS score immediately after testing in your ATI account. You can visit, email or call the program contact to review your score, discuss possible retakes and review your selection file to ensure all requirements are complete. If you wish to meet with a *program advisor* that day, please schedule the appointment *prior* to your testing day.

Retakes

One retake is allowed per selection process (maximum of two TEAS within a calendar year). It is highly recommended scheduling your assessment date well in advance of the application deadline to allow time for a retake, if needed.   There is a minimum of two weeks between testing dates for retakes.

Previous TEAS Results

If you have already completed a TEAS-7 Assessment (or one version behind) and met the benchmark for the program you are applying, you can use the score for this selection process. An official transcript must be ordered and sent to the program via ATI. Go to www.atitesting.com to order an official transcript. *If you completed this assessment at NDSCS for a different selection process, an official transcript does not need to be ordered. Contact the program to have the assessment moved into the current selection process.

Frequently Asked Questions

When is the deadline to apply and have all selection criteria submitted?

April 1st

How do I apply?

Go to: www.ndscs.edu/get-started/actions-to-take/apply/

Complete the NDSCS Admission Procedures if you have not attended NDSCS or complete a re-application form if you have previously attended or are a past graduate of NDSCS, and all NDSCS admission requirements.

Once you have completed the NDSCS Application for Admission, complete the Supplemental Program Application for the Registered Nursing (AAS) program located at www.ndscs.edu/nursing and click on Program Selection Process.

A visit to campus and the program is highly recommended. If you are making an appointment to visit with an advisor in the Registered Nursing program during your visit, please bring a printed copy of your unofficial transcripts (high school/college) and testing results (ACT and/or placement testing) and TEAS results (if completed).

How often do you start a class?

Once a year, with classes beginning fall semester.

How many are selected for the program?

24 applicants are selected.

What is the selection process exam and how do I schedule a date to take it?

The assessment required for the current selection process is listed below. The exam is payable via credit card by the applicant the day(s) of the testing.

Test of Essential Academic Skills (ATI TEAS-7) $65.00

For information about booking/scheduling your exam, call 701-671-2967 or email sonja.fenske@ndscs.edu .

Applicants are also encouraged to make an appointment with the RN Program Coordinator for advisement at the time of testing to review your scores. Testing early is highly recommended to leave time prior to the deadline date for retesting, if needed.

What is the assessment benchmark score to apply for this selection process?

Test of Essential Academic Skills (TEAS) – **55**
The program reserves the right to change the assessment required for the selection process.

Can I study for the assessment exams?

Yes. Review the TEAS Study Manual available for purchase as a printed study manual or the new eBook. ($25)

Additional information and study guides are also available at www.atitesting.com/teas/study-manual

If I have already taken the assessment, and have met the benchmark score; can I use that score for my selection process?

Yes, a previous testing score may be used if it is a current version, TEAS-7, or one version behind. It must be submitted to the program via an official transcript ordered through the ATI website. Scores submitted by the applicant will not be accepted. Please contact the program if you will be using a completed assessment for the selection process.

Who should I contact to make sure my application/selection file is complete?

NDSCS Office of Admission:
ndscs.admissions@ndscs.edu
701-671-2521

Registered Nursing Programs:
Sonja Fenske, Allied Health Administrative Assistant
sonja.fenske@ndscs.edu
701-671-2967

How does the selection process work and when will I know my status in the program?

The point-based selection process will be determined by meeting all selection requirements, assessment score, *select* completed college level general education courses within the program plan (BIOL 220/220L and BIOL 221/221L), overall GPA (high school or GED/college) and CNA certificate. Selection order will be based on the highest total points achieved.

Late applicants may apply and will be put on the waiting list. If all alternates have been accepted, and an opening occurs prior to August 1st, a late applicant may be accepted, based on total selection points.

How soon will I know if I've been selected?

Program status letters are generally *emailed* within two weeks of the selection deadline. It is the applicant's responsibility to have their current email on file with the program. Alternates may be selected, and acceptance could occur if any openings become available in the class prior to August 1st.

When I receive my notification letter, what do the different status terms mean?

Accepted – File is complete with high overall admission score.

Alternate – Means that should an accepted applicant decline their position in the program, an alternate will be accepted in their place.

Non-Acceptance – Not accepted in this selection pool; could be for various reasons, including not meeting admission criteria, incomplete file or low overall admission score.

If I am not selected for this class, can I re-apply for the next one?

Yes, you may re-apply, and the selection process will begin again. Contact the program to have your file rolled over to the next selection process. This can be done by calling 701-671-2967 or emailing sonja.fenske@ndscs.edu

I am not sure which courses will transfer?

Email NDSCS Student Records at ndscs.studentrecords@ndscs.edu , call 701-671-2521; or visit https://www.ndscs.edu/become-wildcat/admission-information/transfer-ndscs/transfer-information-guide or click on www.ndscs.edu/tes to see which credits may transfer to NDSCS.

Can I take general education courses while waiting to see if I am selected into the program?

Yes, you can enroll in general education courses prior to acceptance into the program. Please be advised that you will need a 12-credit course load every semester to qualify for full-time financial aid and at least seven credits for part-time (check with your funding source or Financial Aid office for variations dependent on funding source). Please consult with an academic advisor or master scheduler prior to registering for courses. College level BIOL 220/220L and BIOL 221/221L, completed with "C" or higher, can earn admission points for selection into the program.

Can I take classes at the NDSCS-Fargo location?

Yes, you can take general education courses at NDSCS Fargo location, but the Registered Nursing courses will only be offered at the NDSCS-Wahpeton Campus.

Do I need to take a math course?

A math course is not required in the curriculum, but because of the content of the nursing courses, you will need to be proficient in college math skills, which is Math 103 or higher. It is highly recommended that Registered Nursing students complete a math course.

Where are the clinical experiences?

Clinical experiences are in a variety of acute care facilities in ND and MN. Schedules are provided in advance to allow you to make accommodations for travel, carpooling, daycare and work schedules.

Can I transfer to a Baccalaureate (BSN) Nursing Program after graduation?

Yes. The NDSCS Registered Nursing Program has articulation agreements with many BSN programs in North Dakota and Minnesota. Information on articulation is available by contacting the Registered Nursing Program or at www.ndscs.edu/nursing

If I have further questions, or want to schedule a visit who do I contact?

We encourage questions! Use the contact information listed in the Quick Resources chart on the next page to ensure that the question you have is being answered by the correct contact. We also recommend that applicants schedule a visit to our campus to see our facilities, talk to program staff and meet with a program faculty member.

QUICK RESOURCES

Quick Resources		
Application to NDSCS	Website: www.ndscs.edu/apply	800-342-4325 ext. 32225 or 701-671-2225
Schedule a Campus Visit	Website: www.ndscs.edu/tour	800-342-4325 ext. 34325 701-671-2173
Transcripts/Transfer Credits	Email: ndscs.studentrecords@ndscs.edu Website: www.ndscs.edu/tes	800-342-4325 ext. 32521 701-671-2521
Financial Aid	Email: ndscs.fin.aid@ndscs.edu Website: www.ndscs.edu/paying-for-college	800-342-4325 ext. 2207 701-671-2207
Program Selection Process	Email: Sonja.fenske@ndscs.edu	800-342-4325 ext. 32967 701-671-2967
TEAS Exam booking page	*https://outlook.office365.com/owa/calendar/NDSCSTestCenter@ad.ndus.edu/bookings/* *Wahpeton Test Center 701-671-2256 Website: https://ndscs.edu/testcenter *Fargo Test Center 701-231-6919 ndscs.fargotest@ndscs.edu	
ELL Requirements (if applies)	Email: sonja.fenske@ndscs.edu	800-342-4325 ext. 32967 701-671-2967
Information about Program/Career	Email: trina.fear@ndscs.edu	
Program Advisement	Email: trina.fear@ndscs.edu	

APPLICANT CHECKLIST

For Applicant Use Only

This form does <u>not</u> need to be submitted and is for the applicant's use to track selection requirements.

Use the checklist below to track your application requirements. Always check with the program to ensure receipt of each item, as incomplete files will NOT be considered for selection.

Selection File Compliance Deadline: April 1

College Admission Requirements - NDSCS Office of Admission

☐ **Submit NDSCS Application for Admission** **Date Submitted** _____

☐ **Submit Official High School Transcript** **Date Submitted** _____

☐ **Submit Official College Transcript(s) (*if applies*)** **Date Submitted** _____

☐ **Submit Official ACT Scores for Math**

  Placement <u>or</u> Complete Placement Testing
  for Math Placement **Date Completed** _____

Program Selection Requirements – Registered Nursing

☐ **Submit Supplemental Application to Program** **Date Completed** _____

☐ **Schedule and Complete Assessment Examination**

  Date/Time _____ **Score** _____

☐ **Submit copy of CNA Certificate**

☐ **Submit Essential Functions Verification Form** **Date Submitted** _____

☐ **Schedule ELL Placement Assessments (*if applies*)**

REQUIRED FORMS

Essential Functions Verification

I have reviewed, understand, and have the ability to perform the Essential Functions (included in this booklet), with or without accommodations, for the program I am seeking admission to. We encourage you to contact us if you have any questions about or need accommodations by calling the NDSCS Student Accessibility Coordinator at 701-671-2623.

*If you do not have the ability to perform an Essential Function, with or without accommodations, a meeting with the Department Chair of the program you are applying to must be scheduled prior to continuing with the selection process.

Program Applying to _____

Print Name _____

Signature _____

Date _____ Email_____

Please verify:

☐ English is my first language ☐ English is not my first language (refer to ELL Policy)

This form must be signed and submitted to the program to complete the selection process requirements.

Submit the form by emailing sonja.fenske@ndscs.edu

ADDITIONAL PROGRAM INFORMATION

Please review the following information to familiarize yourself with the Practical Nursing program.

Essential Functions for Registered Nursing Students

Additional Program Requirements for Selected Students

Registered Nursing (Two-Year) Program Fact Sheet

Registered Nursing (Two-Year) Suggested Sequence of Study

For applicants selected to begin the program fall semester, there will be an orientation session with nursing faculty and staff scheduled prior to classes beginning. At that time, students will meet their advisor, review program policies and the sequence of study.

ESSENTIAL FUNCTIONS FOR REGISTERED NURSING STUDENTS

Functional Ability/Activity-Attribute-Task

Emotional Stability

Differentiate and establish personal and therapeutic boundaries (e.g. confidentiality/privacy)

Provide client with appropriate psycho-social support

Deal with unexpected situations

Maintain attention on task

Perform multiple responsibilities concurrently

Handle strong emotions (e.g. grief, anger)

Have the emotional stability to function effectively under stress and to adapt to an environment that may change rapidly without warning and/or in unpredictable way

Maintain mature, sensitive and effective relationships with clients, students, faculty, staff, and other professionals under all conditions including highly stressful situations

Possess the emotional/mental health required for the full utilization of his or her intellectual capabilities and the exercise of good judgment necessary for working in any clinical site

Know if his or her values, attitudes, beliefs and emotions, and/or experiences affect his or her perceptions and relationships with others

Be willing and able to examine and change his or her behavior when it interferes with productive individual or team relationships.

Analytical Thinking

Gather data

Transfer knowledge from one situation to another

Assess and respond to change in patient's condition

Integrate information

Evaluate outcomes (e.g., effectiveness of nursing care)

Problem solve

Prioritize nursing care

Utilize long term memory

Utilize short term memory

Organize tasks to completion

Think critically

Takes immediate action to meet client requests or needs

Critical Thinking Skill
Identify cause-effect relationships
Plan activities for others
Synthesize knowledge and skills
Complete tasks in a timely manner
Model accountability for learning by sharing knowledge and learning from others

Interpersonal Skills
Manage conflict between persons
Respect differences in clients/families/co-workers
Establish and maintain rapport with clients/families/co-worker
Treat others with respect
Build effective working relationships

Communication Skills
Communicate information (e.g., teach client, family, or groups)
Explain procedures
Give oral and written reports
Interact with others (e.g., effective group participation)
Use the telephone – communicate summary of data
Advocate for client
Direct activities of others
Convey information orally and in writing (e.g., charting, reports, papers)
Use computer
Employ therapeutic communication techniques
Assess and respond to verbal and non-verbal communication

Gross Motor Skills
Move within confined spaces (e.g., around patient bed)
Provide standing support to patient
Manipulate equipment above shoulders (e.g., IVs)
Reach below waist (e.g., plug(ins))
Assist transfer of patient (e.g., bed to chair, bed to bed)
Reach across patient bed
Maintain patient / client safety at all times

Fine Motor Skills
Pick up objects (e.g., syringe)
Grasp small objects (e.g., pills)

Write
Use a computer
Pinch/pick or otherwise work with fingers (e.g., syringe, gloving, small equipment)
Turn knobs with hands on door or equipment
Squeeze (e.g., eye dropper, IV tubing)
Put on caps, gown, gloves, and mask
Apply pressure (e.g., to a wound)

Physical Endurance
Sustain repetitive movements (e.g., CPR, ambu bagging)
Work entire shift

Physical Strength
Push and pull 25 pounds (e.g., position clients, CPR, apply pressure to wound)
Support 25 pounds of weight (e.g., ambulate client)
Lift 25 pounds (e.g., transfer client)
Move light objects up to 10 pounds
Move heavy objects weighing from 10 to 45 pounds
Defend self against combative client; restrain a client
Carry equipment/supplies
Use upper body strength (CPR)
Squeeze (e.g., fire extinguisher)

Mobility
Rotate body to attend to patient and equipment simultaneously
Move quickly to respond to emergencies/patient needs
Transfer patient (e.g., chair to commode, clinical sites such as hospital or client's homes

Hearing
Hear normal speaking level sounds (e.g., to communicate with client)
Hear faint voices (e.g., elderly, oxygen deprived)
Hear faint body sounds (e.g., blood pressure, heart and lung sounds)
Hear in situations not able to see lips (when using masks)
Respond to alarms (high/low frequency)

Visual

Visualize objects up to 20 inches away

Visualize objects up to 20 feet away

Visualize objects more than 20 feet away

Use depth perception (e.g., injections, assess height or depth of wound)

Use peripheral vision

Distinguish color (e.g., patient secretions, and color-coded records)

Distinguish color intensity (e.g., blue complexion, redness of blood)

Respond to alarms

Tactile

Feel vibrations (e.g., pulses, nerve responses, tremor)

Detect temperature of room, skin

Feel differences in surface characteristics (e.g., skin texture)

Feel differences in sizes, shapes (e.g., palpate vein, perform assessment)

Smell

Detect odors from client

Detect smoke

Detect gases or noxious smells

Reading

Read and understand written documents (i.e., patient charts, professional literature)

Use anatomical design/diagrams correctly

Display arithmetic competence

Read and understand columns of writing (e.g., flow charts)

Read digital displays

Read graphic printouts (e.g., vital signs, numbers, EKG strips, fetal monitor strips)

Convert numbers to/from metric

Motor Functions

Measure time (e.g., duration)

Count rates (e.g., pulse)

Use measuring tools (e.g., thermometer)

Read Measurement marks (e.g., scales)

Add, subtract, multiply, divide

Compute fractions and medication dosages, IV rates, etc.

Use a calculator

Write numbers in records

Maintain client /patient records

PROGRAM REQUIREMENTS - IMMUNIZATIONS/VERFICIATIONS

Documentation (compliance check) of the following immunizations/verifications will be due by **August 1st** *(**unless specified).* Students <u>will not</u> be allowed to participate in clinicals unless all requirements have been met. Immunizations, exams and certifications are at the students' expense. *Students accepted into the program will receive more information on how to create and pay for an account in the clearing house utilized by the program and how to upload the requirements prior to the deadline date. DO NOT submit these requirements directly to the program.*

Health Record Requirements:
a. documented evidence of two Measles, Mumps, Rubella vaccination or Rubella positive titer. b. documentation of three Hepatitis B immunizations, positive titer or a waiver. c. documentation of two Varicella (Chicken Pox) vaccinations or proof of a positive titer. d. documentation of Tdap (Tetanus, Diphtheria & Pertussis) vaccination within the last ten years. e. documentation of a negative **two-step** TB Skin Test (Mantoux), QuantiFERON Gold blood test or Tspot. If positive, a copy of the lab report or a clear chest x-ray completed within the last year. This requirement will be a yearly renewal. f. documentation of annual flu shot administered during the <u>current</u> flu season. ***This requirement will not be due until October 1 to ensure administration of current vaccination and will be a yearly renewal.* g. documentation of COVID-19 series of vaccinations; including booster. h. documentation of current Health Insurance.

Certifications/Licensure
CPR Certification – Basic Life Support (BLS) Provider from American Heart Association (AHA) <u>OR</u> Basic Life Support (BLS) for Healthcare Providers from American Red Cross (ARC) **ONLY** Current and Unencumbered CNA License

Background Check/Fingerprinting/Drug Screen:
Criminal Background Check will be required Drug screening, fingerprinting and additional background checks <u>may be</u> required (dependent on clinical site requirements)

Health Insurance:
Submit documentation of current Health Insurance.

Students must stay current with the above requirements while in the program. Additional immunizations (including COVID-19), background checks, drug screening, etc. may be required by clinical sites.

Suggested Sequence of Study (Standard)
(Students fully admitted into the program)

Please Note: *This is a suggested sequence of study. Course sequencing may be impacted by transfer credits, unsuccessful course completion, course offerings and various other factors. Please meet with your Academic Advisor to ensure correct course enrollment and sequencing each semester.*

Developmental Credits Needed:

Reading	_____ ASC 82	_____ ASC 84	
Writing	_____ ASC 86	_____ ASC 87	_____ ASC 88
Math	_____ ASC 90	_____ ASC 91	_____ ASC 92 _____ ASC 93

Placement in Mathematics, Writing and English depends on placement from exam results.

If you are planning to transfer, please note: *ENGL 105 DOES NOT transfer; take ENGL 120, 125 or COMM 110 for transfer credits. MATH transfer credits include MATH 103, MATH 104 or MATH 210, among others.*

FIRST SEMESTER

Subject/Catalog	Course Title	Credits	Comments:
BIOL 220	Anatomy & Physiology I	3	*Full Semester*
BIOL 220L	Anatomy & Physiology I Lab	1	*Full Semester*
FYE 101	Science of Success	1	*1st 8 Weeks, 2,d 8 Weeks or Full Semester*
NURS 114	Role Development	1	*Full Semester*
NURS 115	Essentials for Reg Nursing I	4	*Full Semester*
NURS 116	Essentials for RN I Clinical	1	*Full Semester*
NUTR 240	Princ. Of Nutrition (& Diet Th	3	*Full Semester*
PSYC 250	Developmental Psychology	3	*Full Semester*
	Total Credits:	**17**	

SECOND SEMESTER

Subject/Catalog	Course Title	Credits	Comments:
BIOL 221	Anatomy & Physiology II	3	*Full Semester*
BIOL 221L	Anatomy & Physiology II Lab	1	*Full Semester*
MICR 202	Introductory Microbiology	3	*Full Semester*
MICR 202L	Introductory Microbiology Lab	1	*Full Semester*
NURS 118	Essentials for RN II	4	*Full Semester*
NURS 119	Essentials for RN II Clinical	2	*Full Semester*
PHRM 205	Pharmacology For Nursing	3	*Full Semester*
	Total Credits:	**17**	

THIRD SEMESTER

Subject/Catalog	Course Title	Credits	Comments:
*Elective	CSCI 116/ Humanities/History Elective	3	*Full Semester*
ENGL 110	College Composition I	3	*Full Semester*
NURS 117	Mental Health Nursing/Clinical	3	*Full Semester*
NURS 201	Complex Nursing Care ConceptsI	4	*Full Semester*
NURS 202	Complex Nrsg Care Conc I Clini	3	*Full Semester*
NURS 203	Preventative Community Health	2	*Full Semester*
	Total Credits:	**18**	

FOURTH SEMESTER

Subject/Catalog	Course Title	Credits	Comments:
ENGL 120	College Composition II	3	*Full Semester*
NURS 204	Maternal Child	4	*Full Semester*
NURS 205	Complex Nrsg Care Concpts II	3	*Full Semester*
NURS 206	Complx Nrsg Care Conc II Clinc	3	*Full Semester*
NURS 207	Leadership/Preceptorship	3	*Full Semester*
NURS 208	Transition to Practice	1	*Full Semester*
	Total Credits:	**17**	

TOTAL REQUIRED CREDITS FOR DEGREE: 69

D.S. - March 2022

Registered Nursing - AAS

▶ **Contact Information**

Trina Fear, RN program coordinator
Trina.Fear@ndscs.edu
701-671-2698
Mayme Green Allied Health Center 213L

▶ **Delivery Methods**

Face to Face: Wahpeton
Online: Some Classes

This **two-year** program is available for individuals who wish to pursue a career in nursing and become a Registered Nurse (RN). The graduate will have an excellent opportunity for immediate employment and/or transfer to a baccalaureate program in nursing.

The course sequence for the program begins fall semester and is sequenced to include general education and nursing program courses over four semesters, concluding with the national examination (NCLEX-RN) to receive licensing as a Registered Nurse (RN).

Criminal background checks will be required. A previous conviction may affect clinical rotations and a state board of nursing could deny an application for licensure as a Registered Nurse. If arrested, charged and/or convicted of any felony, the applicant is required to meet with the department chair and/or RN program coordinator. A federal criminal history background check will-also be required to test for the NCLEX-RN.

The Registered Nursing program has been granted full approval from the North Dakota Board of Nursing (NDBON), 919 South 7th Street, Suite 504, Bismarck, ND 58504, 701-328-9777, www.ndbon.org and is initially accredited by the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Road NE, Suite 850, Atlanta GA 30326, 404-975-5000, www.acenursing.org.

This program requires access to a personal laptop and printer, capable of completing the assignments/testing required by the program, with a current operating system and webcam/microphone. Tablets and Chromebooks are <u>not</u> compatible with online classes/testing.

Equal opportunity policy
The NDSCS Department of Nursing adheres to the NDSCS Equal Opportunity Policy as stated in the *NDSCS Catalog* (www.NDSCS.edu).

Course Code	Course Title	Credits
NURS 114	Role Development	1
NURS 115	Essentials for Registered Nursing I	4
NURS 116	Essentials for Registered Nursing I Clinical	1
NURS 117	Mental Health Nursing/Clinical	3
NURS 118	Essential for Registered Nursing II	4
NURS 119	Essentials for Registered Nursing II Clinical	2
NURS 201	Complex Nursing Care Concepts I	4
NURS 202	Complex Nursing Care Concepts I Clinical	3
NURS 203	Preventative Community Health	2
NURS 204	Maternal Child	4
NURS 205	Complex Nursing Care Concepts II	3
NURS 206	Complex Nursing Care Concepts II Clinical	3
NURS 207	Leadership/Preceptorship	3
NURS 208	Transition to Practice	1
PHRM 205	Pharmacology for Nursing	3

Related/General Education Courses

BIOL 220	Anatomy and Physiology I	3
BIOL 220L	Anatomy and Physiology I Lab	1
BIOL 221	Anatomy and Physiology II	3
BIOL 221L	Anatomy and Physiology II Lab	1
CSCI 116/ HUM/HIST Elective		3
ENGL 110	College Composition I	3
ENGL 120	College Composition II	3
FYE 101	Science of Success	1
MICR 202	Introductory Microbiology	3
MICR 202L	Introductory Microbiology Lab	1
NUTR 240	Principles of Nutrition (and Diet Therapy)	3
PSYC 250	Developmental Psychology	3

Total Required Program Credits   **69**

Admission/Selection Requirements*
Applicants will be admitted to the program following a point-based selection process. The following requirements must be met by ***April 1st***. Applicants that apply after the deadline can complete the selection requirements and be placed on the alternate list. If openings become available the applicant may be selected, based on points, until August 1st.

1. Complete the NDSCS Application for Admission if the applicant has not attended NDSCS or complete a re-application if the applicant has previously attended or is a past graduate of NDSCS.
2. Applicants without a United States high school transcript (four years), will be required to complete English language proficiency exam(s) and meet the benchmark score(s) prior to continuing the selection process. Contact the program to schedule the assessments if this applies.
3. Complete the Supplemental Program Application for the Registered Nursing-AAS Program.
4. Submit high school transcript/GED and all college transcripts. Cumulative GPA of 2.25 is required. If college credits total 12 or more; college GPA will be utilized otherwise, the high school GPA will be utilized.
5. Submit official ACT and/or placement testing results to Enrollment Services. Results must meet the criteria to enroll in ENGL 110 and MATH 103 the first semester of the program OR submit an official transcript with ENGL 110 and MATH 103 completed with a "C" or higher.
6. Complete a program selection assessment examination and meet the program benchmark composite score of **55**. Exam can be retaken once.
7. Be a Certified Nursing Assistant (CNA) and submit a copy of the certificate. If an applicant is in process (as of April 1); they may continue the selection process and be placed on the alternate list (based on points). Once the CNA is complete, and if an opening occurs, they may be accepted up to August 1st.
8. Review Essential Functions for Registered Nursing Students and submit the Essential Functions Verification form.

Criteria for Program Selection
The point-based selection process will be determined by meeting all selection requirements, assessment score, *select* completed college level general education courses within the program plan (BIOL 2201/220L and BIOL 221/221L), overall GPA (high school or GED/college) and CNA certificate. Selection order will be based on the highest total points achieved. It is highly recommended that the applicant checks with the RN program to ensure all admission requirements have been received before the application deadline.

*Program selection process details contact information and forms are in the Registered Nursing-AAS Program Information and Selection Process Booklet available at www.NDSCS.edu/Nursing (click on Program Selection Process) or contact the program at AlliedHealthCareers@ndscs.edu.

Selection Requirements are subject to revision. Please check with the department or program website under Program Selection Requirements for current information.

For accepted students, specific immunizations, criminal background checks, CPR certification (Basic Life Support (BLS) Provider by American Heart Association (AHA) <u>OR</u> Basic Life Support (BLS) for Healthcare Providers from American Red Cross (ARC) <u>ONLY</u>), and health insurance are required by the program. *Additional requirements could include but not limited to; drug screening/ finger printing, state background checks, and COVID-19 vaccinations dependent on clinical/preceptor site-specific student prerequisites. *All requirements must remain current while in the program and will be at the students' expense.*

Award
Upon successful completion of the required courses ("C" or higher), students will be awarded an Associate in Applied Science (RN) degree; and be eligible for the National Council Licensure Exam for Registered Nurses (NCLEX-RN).

NDSCS HEALTH PROGRAMS

- Dental Assisting
- Dental Hygiene
- Emergency Medical Services (EMS)
  - Emergency Medical Technician (EMT)
  - Paramedic Technology
- Health Information Technician
- Medical Coding
- Nursing
  - Practical Nursing (AAS-LPN)
  - Registered Nursing (ASN-RN)
  - Registered Nursing (AAS-RN)

- Occupational Therapy Assistant
- Pharmacy Technician
- Liberal Arts Transfer
  - Chiropractic
  - Clinical Laboratory Science
  - Dental
  - Medical
  - Nursing
  - Optometry
  - Pharmacy
  - Social Work

NDSCS
ALLIED HEALTH CAREERS

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