VISIT OUR DENTAL DEPARTMENT FOR TEETH CLEANINGS & X-RAYS!

FALL
Monday • 9 p.m.
Monday-Wednesday • 1 p.m.

SPRING
Monday-Wednesday • 8 a.m.
Monday-Thursday • 1 p.m.

CALL TO RESERVE YOUR APPOINTMENT TODAY!
701-671-2333
Printing Services Available for Students

IT Labs are available around campus for FREE black & white printing from computers. Print Services is also available for your printing needs.

**PRICING** (PER SIDE)

- **8.5x11**
  - Color 25¢  |  Black & White 10¢

- **11x17**
  - Color 50¢  |  Black & White 20¢

**OTHER SERVICES**

- Invitations & Announcements
- Banners & Posters
- Postcards
- Thank You Cards
- Business Cards
- Buttons
- Canvases
- Spiral Binding
- Folding
- Cutting
- Laminating
- Perfing/Scoring

**PRINTING ORDERS**

Send your files to be printed by email. Please make sure to include the following information:

- Black & White or Color
- Paper Size (8.5x11 or 11x17)
- Single or Double-Sided
- Number of Copies Needed

**EMAIL:**
NDSCS.PrintServices@ndscs.edu

**PAYMENT:**
- Cash
- Check
- Debit/Credit Card (Orders Over $5)

Standard printing jobs can take up to 24 hours to complete. For specialty jobs, please allow 2-3 weeks.

**QUESTIONS?** 701-671-2230
NDSCS.PrintServices@ndscs.edu

**HOURS**
Monday-Friday 7:45 a.m.-4:45 p.m.
Connect to the eduroam Wifi network
1. Connect to the network called eduroam.
2. Enter your NDUS/CampusConnection username (usually firstname.lastname plus @ndus.edu) and password prompted.
   **Note:** Whenever you change your NDUS/CampusConnection username and password, you will need to log-in again to access wifi.

**Free Version of Microsoft Office**
NDSCS students can install Office on up to five computers and five mobile devices at no charge. Students must be online once every 30 days to verify their eligibility to use the software.

Follow these steps to download and install Office:
1. Go to [www.ndscs.edu](http://www.ndscs.edu) and select Email
2. Log in with your email address (typically firstname.lastname@ndus.edu) and Campus Connection password.
3. Click the circle with your initials in the upper right corner of the screen
4. Choose View Account
5. Scroll down to Office Apps
6. Choose Manage.
7. Click Install Office.

**Frequently Asked Questions About Office for Students**

**Q:** Is this a full version of Office and available for offline use?
**A:** Yes, this is a full version of Office. However, students must connect to the Internet at least once every 30 days to verify that they are still eligible to use the software.

**Q:** How long can I keep my Office license?
**A:** NDSCS Students enrolled for one or more credits may continue to use the software. Students must go online once every 30 days so Office can verify their eligibility.
Connecting a TV, Game Console or devices other than cellphone or computer to the Wifi Network

1. From a computer, go to the NDSCS My Devices Portal website: https://mydevices.ndscs.ndus.edu

2. On that screen, enter in your NDUS/Campus Connection username and password.

3. Once logged in, you will see the Manage Devices screen. This page will allow you to add or delete devices.
4. To add your device, find the wireless MAC address in this format: \texttt{a1:b2:c3:d4:e5:f6}
   The MAC address is typically found in the network settings of the device.
   You may need to Google how to find this for your device.

5. Click \textit{Add} on the \textit{Manage Devices} page and enter the following information:
   - \textbf{Device Name}: create a name that includes your name and the type of device.
   - \textbf{Device ID}: enter the wireless MAC address of your device from Step 4.
   - \textbf{Description}: use a description to help you identify the device later.

6. Click \textit{Submit}.

7. After the information is successfully submitted, connect your device to the \textit{NDSCS IoT}
   wifi network on campus.
NDSCS Laptop Program

To reserve your laptop... www.NDSCS.edu/laptops

You can purchase a laptop through the ITS Department. Two models are available, depending on your field of study. All laptops have an accidental damage warranty and on-site service is provided at the ITS Service Desk.

Why purchase a laptop through ITS?

Students may charge a laptop to financial aid, if approved by the NDSCS Business Office.

FREE TECHNICAL SUPPORT through NDSCS includes:

- Same-day service at the on-campus location
- Virus and malware removal
- Laptop setup and software installation
- Warranty
- Students have access to a loaner laptop if their laptop needs to be sent in for warranty work.

The HP Standard 3-Year Warranty includes replacement of hard drives, memory, multibay devices, etc., except batteries, which have a 1-year warranty. Accidental damage is also covered — such as liquid spilled in the keyboard, accidentally dropping the laptop, and most damage not covered by the standard warranty.

The laptop must be paid in full or covered by financial aid. If paying with financial aid, all paperwork must be complete with remaining funds to cover the laptop cost. Written proof from the NDSCS Business Office that your financial aid is allocated to cover the cost of the laptop is required.