

Navigation to view the 1098-T tax form:

Current & former students have the ability to view & print copies of their 1098-T tax form online.

Go to www.NDSCS.edu > Campus Connection:

~Sign in with your User ID and Password.

~If you do not remember your User ID and/or Password, click on “User ID and Password Help”.

Campus Solutions Log In	Trouble Logging In?
<p>NDUS Campus Solutions requires authentication using your NDUS identifier.</p> <p>User ID</p> <input type="text"/>	<p>If you are experiencing any difficulties getting logged into the system, please use the links below.</p> <p>User ID and Password Help</p> <p>Send email to Help Desk</p> <p>Guest Page</p>
<p>Password</p> <input type="password"/>	
<p>I agree to the terms of the User Agreement</p> <input type="button" value="Log In"/>	

At the “Student Center” page, click on “View 1098-T Info”:

Student Center	
<p>Academics</p> <p>My Class Schedule Shopping Cart My Planner</p> <p>other academ ▾ ⌵</p>	<p><input type="text" value="SEARCH FOR CLASSES"/></p> <p>Holds No Holds.</p> <p>To Do List No To Do's.</p> <p>Milestones No Milestones</p> <p>Enrollment Dates Open Enrollment Dates</p> <p>Advisor Program Advisor</p>
<p>Finances</p> <p>My Account Account Inquiry Account Summary Enroll in Direct Deposit Pay Online Now Student Account Detail View 1098-T Info Financial Obligation Agreement</p>	<p>You are not enrolled in classes.</p> <p>You have no outstanding charges at this time.</p>

There will be 2 tabs with 1098-T information; “General” & “Box Amount”:

View 1098-T

Years listed indicate which 1098-T statements are available for you to access. Please note that the Printed Date will only be visible for years you received a paper copy. Click the Tax Year hyperlink to view the 1098-T Tuition Statement. To view the details, click the Box Amount Tab. View the details by clicking on the hyperlink on the Amount field.

Note:

1. If you use a pop up blocker, you will have to disable it to display your 1098-T.
2. If there is no hyperlink for the amounts, detail information is not available. Please contact your Bursar's office should you need more information.

View 1098-T

General **Box Amount**

“General” tab – click on the tax year you want to view/print; it will open in another window:

View 1098-T

General **Box Amount**

Click on the Tax Year you want to view.

Tax Year	Version	Federal Tax ID	Institution	Printed Date	Transmittal Date
2018	Original	456002451	ND State College of Science		
2017	Original	456002451	ND State College of Science		

Sample of Form 1098-T:

CORRECTED

FILER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone number ND State College of Science 800 Sixth Street North Wahpeton ND 58076 NDSCS-Business Office 701/671-2199		1 Payments received for qualified tuition and related expenses \$ 2	OMB No. 1545-1574 2018 Form 1098-T	Tuition Statement Copy B For Student This is important tax information and is being furnished to the IRS. This form must be used to complete Form 8863 to claim education credits. Give it to the tax preparer or use it to prepare the tax return.
FILER'S employer identification no. 456002451	STUDENT'S TIN ****-**-****	3 If this box is checked, your educational institution changed its reporting method for 2018 <input checked="" type="checkbox"/>	4 Adjustments made for a prior year \$	
STUDENT'S name [Redacted]		6 Adjustments to scholarships or grants for a prior year \$	7 Checked if the amount in box 1 includes amounts for an academic period beginning January—March 2019 <input type="checkbox"/>	
Street address (including apt. no.) [Redacted]		City or town, state or province, country, and ZIP or foreign postal code [Redacted] USA		10 Ins. contract reimb./refund \$
Service Provider/Acct. No. (see instr.) [Redacted]	8 Check if at least half-time student <input checked="" type="checkbox"/>	9 Checked if a graduate student <input type="checkbox"/>		

Form 1098-T (keep for your records) www.irs.gov/Form1098T Department of the Treasury - Internal Revenue Service

“Box Amount” tab – for additional details about the amounts in each box of the 1098-T, click on the blue hyperlinks:

View 1098-T						
General		Box Amount				
Tax Year	Version	Payments Received	Amount Billed	Prior Year Adjustments	Scholarships or Grants	Prior Year Grant Adjustments
2018	Original	5774.65	0.00	981.15	0.00	981.15
2017	Original	0.00	3450.63	0.00	981.15	0.00

1098-T Box Explanations:

- **Box 1 Payments Received** – Shows payments received towards your NDSCS account that paid **qualified tuition and related expenses** during the 2018 tax year. Examples of payments included in Box 1: personal payments, loans, scholarships, grants, 3rd-party funding.
 - Payments received for costs that are not tuition-related (such as books) will **not** be reflected in Box 1, but may be eligible to use for calculating the Education Tax Credit; adequate personal financial records of these payments (ex. receipts, bank statements, etc.) may work as documentation for tax purposes.
- **Box 2 Amounts Billed** – This box will be blank, since the IRS now requires institutions to report Payments Received (Box 1). **Note:** If you have received a 1098-T from NDSCS in prior years, please be aware that our filing method has changed; we previously filed using *Box 2-Amounts Billed*, but starting in 2018 are filing using *Box 1-Payments Received*.
- **Box 4 Adjustments Made for a Prior Year** - Shows any adjustments made to amounts that were previously reported on a prior year’s FORM 1098-T for qualified tuition and related expenses.
- **Box 5 Scholarships or grants** - Shows the total of all scholarships, grants or 3rd-party funding received during the 2018 tax year.
- **Box 6 Adjustments Made for a Prior Year to Scholarships or Grants** - Shows adjustments made to amounts that were previously reported on a prior year’s FORM 1098-T for scholarships, grants or 3rd-party funding.

Further information about FORM 1098-T can be found at www.irs.gov/form1098T.

Further information about an Education Tax Credit can be found at www.irs.gov/form8863.

For questions relating to the specific amounts listed on your 1098-T that could not be answered by reviewing the information within the “Box Amount” tab (referenced above), you may call the NDSCS 1098-T line at 1-701-671-2199 or 1-800-342-4325 ext. 3-2199.