Conduct Violation Appeal Form

This form is for appealing Administrative Hearing decisions. Appeals must be submitted within five working days of the date on the Administrative Hearing Outcome notice (refer to Section VIII. Appeal Procedures of NDSCS.edu/Student-Rights). Complete this form and submit to the Department of Residential Life, Riley Hall 130.

Appeals must specify in detail one or more of the following reasons:

☐ New or contradictory evidence exists that was not available at the time of the original decision.

☐ Student’s due process rights were violated. The rights believed to be violated must be specified.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>ID Number</th>
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| Hall/Complex & Room # or Off-Campus Address | Cell Phone Number |

Incident Date: ____________________________ e-mail Date: ____________________________

“Subject: Administrative Hearing Outcome”

Violation:

Be thorough and specific in giving your reasons for this request. If you wish, you may attach supporting information.

Provide Explanation below or attach documentation:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Signature: ____________________________ Date: ____________________________

For Office Use Only:

Date Received: ____________________________

Hearing Date*: ____________________________ Hearing Officer Assigned: ____________________________

*Schedule 3 days (at minimum) after receiving

☐ Granted  ☐ Denied  ☐ Alternate Findings/Sanctions

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Conduct Officer Signature: ____________________________ Date Reviewed: ____________________________

Entered Notification Sent (e-mail)