

NORTH DAKOTA UNIVERSITY SYSTEM
LEGAL NAME CHANGE REQUEST FORM

I hereby request that my legal name, as it appears on my student academic demographic record, be changed as indicated below.

All legal name change requests must be accompanied by the corresponding legal documentation showing the change and a social security card reflecting the new name. Examples of legal documentation include marriage license or court documents. International students, the passport name change documentation is acceptable. This request will change the legal, primary, and preferred name on the student academic record. All name changes will be reflected in payroll system.

Complete Legal Name _____
Last First Middle

Most Recent Former Name _____
Last First Middle

Other Former Names _____
Last First Middle

Email Address: _____@_____

DOB: ____/____/____

Student ID# _____

If graduating from NDSCS, how would you like your name to appear on your DIPLOMA:

Last First Middle

Signature _____ **Date** _____

Social Security Card - - - - *Legal Documentation*

Return to:
NDSCS – Enrollment Services
800 North Sixth St
Wahpeton, ND 58076