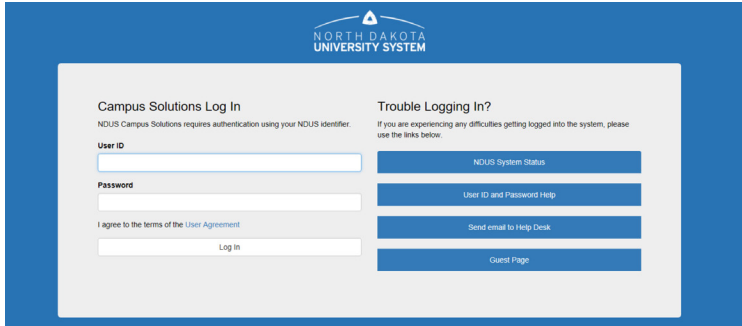


# NDSCS SCHEDULE PLANNER

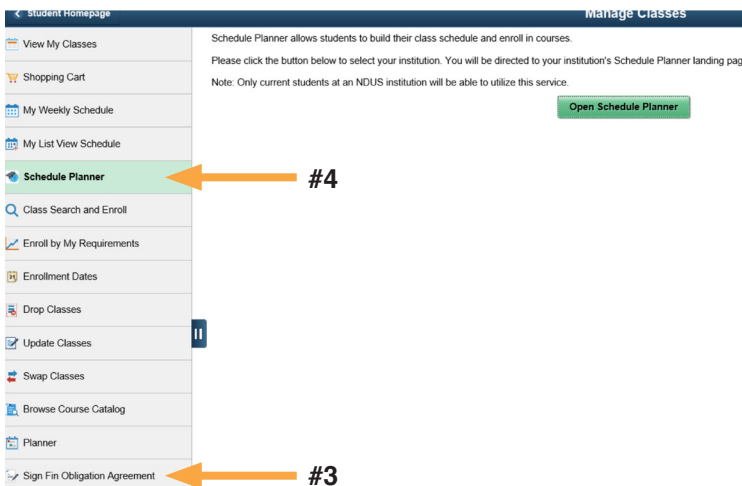
## STUDENT PORTAL



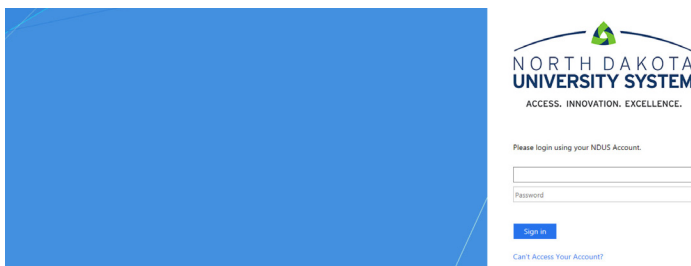
1. Sign-in to CampusConnection using credentials.
2. Choose **Manage Classes** tile.



3. Complete **Financial Obligation Agreement** found at bottom of menu.
4. Click on **Schedule Planner** from menu. Click on **Open Schedule Planner** link.



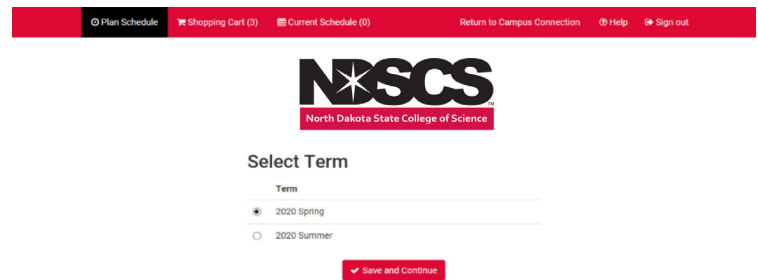
5. Sign in to NDUS using same credentials.



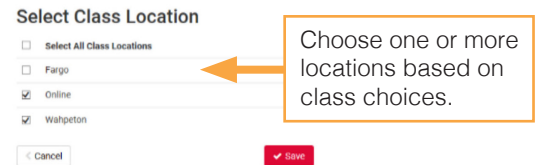
6. Choose **North Dakota State College of Science.**



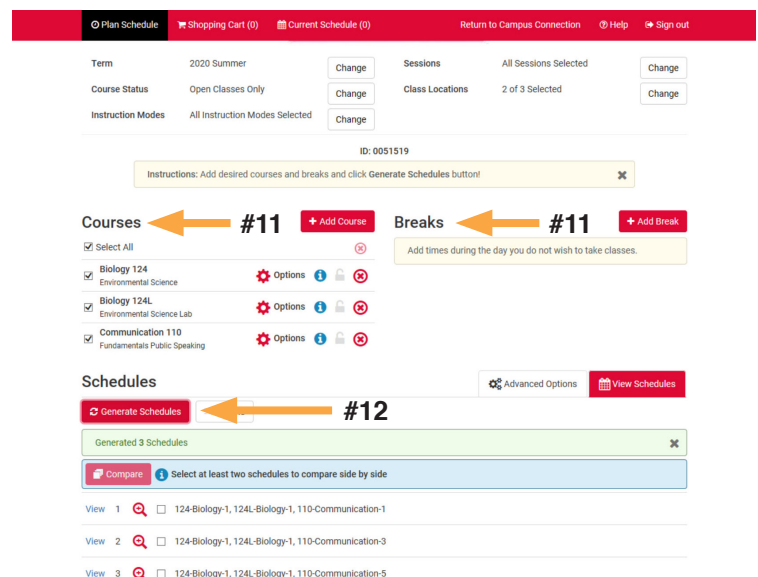
7. **Select Term.** Click **Save and Continue.**



8. **Choose Class Locations** – Wahpeton, Fargo and/or Online. (Ex. Wahpeton, Online or Fargo, Online or Online only.)



9. Click **Save.**
10. Students will choose courses in the **Courses** area and add schedule conflicts (work, practice, etc.) in the **Breaks** area.
11. After choosing their courses, they will click **Generate Schedule** to show a list of available schedules within their filters.



12. Click on **View** button of any generated schedules. Students can use the arrows in the right corner to switch between schedule options. Clicking the **i** button will provide additional details on the class.

Back Print Email Validate Send to Shopping Cart Shuffle Schedule 1 of 3

ID: 0051519

You are viewing a potential schedule only and you must still register.

Status	Subject	Course	Title	Class #	Day(s) & Location(s)	Dates	Seats Open	Credits	Instruction Mode
Not Enrolled	Biology	124	Environmental Science	4381	NDSCS Online ONLINE	06/02/2020 - 07/24/2020	18	3	Online Asynchronous
Not Enrolled	Biology	124L	Environmental Science Lab	4392	NDSCS Online ONLINE	06/02/2020 - 07/24/2020	20	1	Online Asynchronous
Not Enrolled	Communication	110	Fundamentals Public Speaking	4372	MTWTF 10:00am - 11:50am - NDSCS Library 119	06/29/2020 - 07/24/2020	17	3	On Campus Face to Face

Week 5 (06/29/2020 - 07/06/2020)

Week	1	2	3	4	5	6	7	8
Biology 124								
Biology 124L								
Communication 110								

Monday	Tuesday	Wednesday	Thursday	Friday
8am				
8:15				
8:30				
8:45				
9am				
9:15				
9:30				
9:45				
10am	Communication-110 NDSCS LIB 119 Dean Foley	Communication-110 NDSCS LIB 119 Dean Foley	Communication-110 NDSCS LIB 119 Dean Foley	Communication-110 NDSCS LIB 119 Dean Foley
10:15				
10:30				
10:45				
11am				
11:15				
11:30				
11:45				

13. You may choose to lock any course on schedule by pressing **Padlock** icon.

14. Once a schedule has been chosen, click on **Validate**. This process will check for pre-requisites and registration eligibility. Press **OK**.

15. Once courses are validated, click on Send to Shopping Cart. You may edit your courses in your Shopping Cart.

16. You will review each selection and click on **Next**. When completed, click on **Finish**.

Before you add this to your cart...  
Set your class preferences below.  
Don't worry, you can change them later if you need to.

Cancel Previous **Finish**

Communication-110 1 (3 of 3)

Class #: 4372  
Title: Fundamentals Public Speaking  
Subject: Communication  
Course: 110  
Component: LEC  
Seats Open: 17  
Session: Four Week - Second  
Instructor: Dean Foley  
Day(s) & Location(s): MTWTF 10:00am - 11:50am - NDSCS Library 119  
Dates: 06/29/2020 - 07/24/2020  
Credits: 3  
Campus: Main  
Instruction Mode: On Campus Face to Face

Permission Number

17. You are now ready to register for your classes. Click on red **Register** button and you will be registered.

Plan Schedule Shopping Cart (3) Current Schedule (0) Return to Campus Connection Help Sign out

Email Validate Edit Cart **Register**

Class #	Title	Subject	Course	Instructor	Day(s) & Location(s)	Credits	Instruction Mode
4381	Environmental Science	Biology	124	Shannon King	NDSCS Online ONLINE	3	Online Asynchronous
4382	Environmental Science Lab	Biology	124L	Shannon King	NDSCS Online ONLINE	1	Online Asynchronous
4372	Fundamentals Public Speaking	Communication	110	Dean Foley	MTWTF 10:00am - 11:50am - NDSCS Library 119	3	On Campus Face to Face

Week 5 (06/29/2020 - 07/06/2020)

Week	1	2	3	4	5	6	7	8
Biology 124								
Biology 124L								
Communication 110								

Monday	Tuesday	Wednesday	Thursday	Friday
8am				
8:15				
8:30				
8:45				
9am				
9:15				
9:30				
9:45				
10am	Communication-110 NDSCS LIB 119 Dean Foley	Communication-110 NDSCS LIB 119 Dean Foley	Communication-110 NDSCS LIB 119 Dean Foley	Communication-110 NDSCS LIB 119 Dean Foley
10:15				
10:30				
10:45				
11am				
11:15				
11:30				

18. You should receive a Registration Results box. Click **OK**.

Registration Results

You have been successfully registered for the following courses.

- Biology-124, 1, Shannon King
  - Success: This class has been added to your schedule.
- Biology-124L, 1, Shannon King
  - Success: This class has been added to your schedule.
- Communication-110, 1, Dean Foley
  - Success: This class has been added to your schedule.

**OK**

**NOTE:** Students MUST click **Sign Out** at the top-right hand corner of the page once they are complete in Schedule Planner.

## DROPPING COURSES IN SCHEDULE PLANNER

Student can also make class drops in Schedule Planner.

1. On the **Current Schedule** tab in Schedule Planner, click **Edit or Drop Classes**.

My Current Schedule **Edit or Drop Classes**

After completing your schedule planning, please make sure to click Sign Out.

Class #	Title	Subject	Course	Instructor	Day(s) & Location(s)	Credits	Instruction Mode	Status
4457	Fundamentals Public Speaking	Communication	110	Dean Foley	MTWTF 1:00pm - 2:50pm - NDSCS Library 119	3	On Campus Face to Face	Enrolled
4360	Princ. Of Nutrition (& Diet Th	Nutrition	240	Jane Krump	TTh 3:10pm - 5:10pm - NDSCS Old Main 310	3	On Campus Face to Face	Enrolled

2. Choose the 'class(es)' that needs to be dropped. Click **Save**. (Remember you cannot drop your last class on your own. Please contact the Student Success office.)

Edit or Drop Classes **Cancel** **Save**

Class #	Title	Course	Section	Topic	Instructor	Day(s) & Location(s)	Credits	Instruction Mode	Actions
4457	Fundamentals Public Speaking	Communication-110	5		Dean Foley	MTWTF 1:00pm - 2:50pm - NDSCS Library 119	3	On Campus Face to Face	<input type="checkbox"/> Drop
4360	Princ. Of Nutrition (& Diet Th	Nutrition-240	1		Jane Krump	TTh 3:10pm - 5:10pm - NDSCS Old Main 310	3	On Campus Face to Face	<input type="checkbox"/> Drop

**NOTE:** Students MUST click **Sign Out** at the top-right hand corner of the page once they are complete in Schedule Planner.

3. Click back into CampusConnection to print out your list view and weekly calendar view by using same menu at #4 on the other side. This process works best to do List View first.

Search Plan Enroll My Academics

My Class Schedule | Add | Drop | Swap | Edit | Term Information

My Class Schedule

Select Display Option  List View  Weekly Calendar View

2020 Summer | Undergraduate | N.Dakota State College Science **Change Term**

Class Schedule Filter Options

- Show Enrolled Classes
- Show Dropped Classes
- Show Waitlisted Classes

**Filter**